

MINUTES OF THE HILTON PARISH COUNCIL MEETING HELD ON TUESDAY 7TH APRIL 2015
7.30 IN THE VILLAGE HALL

Present: Cllrs P.Balicki, G. Barradell, D. Bates, K. Dunk, A. Goodridge, J. Perez,

In Attendance: Jo Perez (Parish Clerk), 8 parishioners and Cllr I. Bates

1. To note Apologies for Absence

Apologies for absence were received from Cllrs W.Wilson, A. Parkinson and S.Perry due to other personal and work committments.

Declarations of Interest

Cllr J.P has a pecuniary interest in item 6.1 Clerk's payment.

Parishioners Open Session

Parishioners were invited to participate stating to which item on the agenda they wish to comment.

Ken Attwood - item 5.1 asked the Parish Council to give due consideration.

John Carter - item 3.1 If the village will appear on T.V what do we expect the village to look like?

Margaret Shadlow - item 5.1 money was spent on the Beacon, can we locate it?

Michael Bond - item 5.6 pothole and drains are a problem, but unsure of legal position.

Cllr Ian Bates :-

Cambridge County Council's budget is on their website.

Targeted Local Plan:- not sure the PC understood what was required.

With reference to Michael Bond's query - Not unusual for roads not to be adopted. It often becomes the homeowners responsibility.

Open session closed at 19.44

2. To approve the Minutes of the Parish Council Meeting held on 2nd March 2015 and Planning meeting held on 17th February 2015.

The minutes of the meeting on 2nd March 2015 were approved as a true record and signed by the Chairman, P.B proposed, G.B 2nd, A.G and D.Bates abstained as not present at this meeting, all other Cllrs were in favour.

The minutes of the planning meeting on 17th February 2015 were approved as a true record and signed by the Chairman, G.B prop, K.D 2nd, all other attending Cllrs on the planning committee were in favour.

3. Matters arising or carried forward from the last meeting for discussion and decision

3.1 (3.2) 300 Year Capability Brown celebrations - discuss how to take this forward

Cllr J.P would be happy to go along to the next Fenstanton CB meeting and then feedback to the PC. The Clerk will contact Ray Whitby again to see if we can get more information about the T.V company and when they will be visiting.

The Chair opened the meeting to John Carter. John advised the PC that any extra work required to make the Village look its best for this occasion will not incur any further cost.

3.2 (3.3) Green Management Open Spaces - Rodney Makeham mowing cricket pitch/Football and other

Football Pitch- Cllrs K.D and W.W have carried out 2 inspections and were joined by Ian Stott and John Carter for a 3rd. Whilst the ground has improved there is still concern. FYFC have asked to play 2 more matches and to be able to train. It was decided that the PC are happy for 2 matches to be played but would ask if training can take place elsewhere. The PC also would like to make sure that the only mowing carried out is by the PC contractor and not by any other.

The PC will need to re-evaluate the use of the pitch and how many teams are using it.

The PC are happy for Rodney Makeham to continue cutting the cricket pitch during April and May at £40 per cut and will look at this again following the Cricket club's AGM. K.D prop, D.B 2nd, all Cllrs in favour.

Maze - a lot of work has been done to get the maze in good condition. It was open over the Easter Weekend but closed now until May to let it recover.
Grass Paths - no mowing until further notice.

3.3 (3.4) A14 - update

The period of registering an interest has now closed. The A14 working group meet on the 8th to pull together a draft document.

3.4 Emergency Plan and Flood Plan - adoption

The PC agreed to adopt both plans and put on the website. P.B prop, J.P 2nd, all other Cllrs in favour.

3.5 Defibrillator - further discussion and decision

Moved to next agenda.

4 Committee, Working Groups and Members items

4.1 (4.1) Easements -update and possible decisions

The Easement for Beech Cottage is almost ready to be signed. A letter is to be sent to the owners of Pecks Coppice reiterating the non existence of an established access.

4.2 Speedwatch - update

Cllr J.P attended a meeting on the 5th March where a new scheme was discussed along with new signage and equipment. Cllr J.P also attended a road safety meeting on the 10th March - J.P will circulate minutes of that meeting when available.

4.3 Policy Group - updates - standing orders, green management document and finance policy

The Policy working group met and made amendments to the Standing Orders - section M regarding the photography and recording of public meetings, this is now allowed. It was proposed that the PC adopt this. P.B prop, G.B 2nd, all Cllrs in favour.

Finance Policy - it was proposed that this policy was also adopted, it was agreed to adopt with a slight title change to - Terms of Reference of the Finance Committee. G.B prop, J.P 2nd, D.B abstained, all other Cllrs in favour.

Changes to the Green management document are not quite finished so will come back to the agenda once completed.

5 To consider any correspondence/communications received requiring decision or action

5.1 70th Anniversary VE day celebrations - request from Bruno Peek to light beacon 8th May

It was decided due to the lack of time to apply for planning permission to erect the Beacon, organise an event and being so close to the general election that the PC would support other celebrations happening locally in Huntingdon and St Ives and would not erect the Beacon in Hilton. . P.B prop, J.P 2nd, A.G abstained, all other Cllrs in favour. The Clerk will enquire with HDC the time constrains for temporary structures for future occasions.

5.2 Request from Sharon Walker to hold Feast Week, Bavarian evening and Summer Fete on the village green

The Feast Week committee requested permission to site the marquee on the usual spot by the maze for Feast Week. The committee also asked for permission to use the land to the side of the Village Hall to hold a Summer Fete on the 6th June and to hold a

Bravarian night on Friday 24th July. It was proposed to allow all events. The Clerk will inform the Common rights owners. A.G prop, P.B 2nd, all Cllrs were in favour.

5.3 Library Bus - dates and times

The dates and times are in Spectrum and we will add to the news section of the website.

5.4 Audit -2014/15 received

The audit needs to be completed by the 8th June 2015.

5.5 Plan dates for Annual Parish Meeting (before 1st June) and Annual Parish General Meeting (May)

The Annual Parish Council Meeting will take place on the 5th May, and the PC will look to hold the Annual Parish Meeting around the 20th May depending on the Village Hall availability.

5.6 Large pothole and ineffective drain on road to cul-de-sac between POW and Village shop

The Clerk will speak with CCC and HDC to see if this road is adopted. If, as suspected it is not, the Clerk will write to the Homeowners and adjacent Businesses to try to confirm ownership and responsibility.

5.7 Road Closures requested for FW and Cricket matches

The PC have received an email from Allan Salem and Adrian Snooke advising of the road closures applications for the cricket matches and FW. Allan has now handed over the road closure actions to Adrian. The Clerk will write to thank Allan for his hard work over the last years with organising road closures. The Clerk will also advise Allan and Adrain that the Bavarian night will require the road to be closed, so ask for this to be added to the request.

6. To consider and decide upon matters relating to Finance and Risk assessment

6.1 Authorise payment of any bills- including two missing SO bills from E-on and Cambridge Water

6a	Jo Perez	Clerk's March Salary	£ 435.00chq
6b	John Carter (JSC)	S/O March 2015	£ 575.00s/o
6c	E-on	Electricity (estimate) March 2015	£ 11.43DD
	*	Electricity (estimate) January 2015	£ 10.16DD
	*	Electricity (estimate) July 2014	£ 41.14DD
6d	Hilton Parish Church	Flood Lighting 1.1.14 - 31.12.14	£ 95.95chq
6e	**Balfour Beatty	Street Light maintenance contract Sept 14-Sept 15	£796.68chq
6f	**Balfour Beatty	Removal Street Light PC21 Grove End	£3805.26chq
6g	*Cambridge Water	Water bill 1.6.14 - 30.11.14	£ 18.41DD

* missing invoices, payments already taken by DD

** Query on both invoices, awaiting conclusion

6.2 Street Lighting maintenance contract invoice

The Clerk has asked for clarification on this invoice as the unit price charged seems to differ from what is showing in our contract. Also Street light PC21 was removed in July 2014.

6.3 Street Light removal - Grove End invoice

Balfour Beatty have advised the PC that as the advertisement for a road closure was advertised that we are still liable to pay the invoice in full despite the road never being closed. The Clerk has asked for proof of this advertisement and will dispute this charge once again.

7. Councillors items – information only. No discussion and no decisions can be made.

The Clerk read out a thank you letter received from Ralph Slater on behalf of the Parish Church thanking them for the maintenance of the Church grounds.

8. Closure of meeting

Meeting closed 9.12pm

Signed.....Date.....