

**MINUTES OF THE HILTON PARISH COUNCIL MEETING HELD ON MONDAY 3rd APRIL 2017
7.30PM IN THE VILLAGE HALL, HILTON**

Present: Cllr P Balicki (Chair), Cllr G. Barradell, Cllr R Collard, Cllr K. Dunk, Cllr A. Goodridge, Cllr S. Partridge, Cllr S. Walker and Cllr W. Wilson

In Attendance: The Clerk (Jo Perez), 3 Parishioners

1. To note Apologies for Absence

Apologies received from County Cllr I Bates and District Cllr A Donaldson

Declarations of Interest

No declarations.

Parishioners Open Session

Parishioners were invited to participate stating to which item on the agenda they wish to comment.

Andy Bush – Item 5.3 Concerned if the Parish Council is going to pay for someone to operate the website.

Item 4.5 on behalf of Margaret Shardlow – who is on the W.G for the Pavilion? Margaret and Julie Briggs have offered previously. Question about the £7,500, is that being spent on electrics? Have the PC approached local people to help?

2. To approve the minutes of the Parish Council Meeting on 6th March 2017

The minutes of the Parish Council meeting held on the 6th March 2017 were approved as a true record. P.B prop, G.B 2nd, W.W and S.W abstained as not present, all other Cllrs were in favour.

3. Matters arising or carried forward from the last meeting for discussion and decision

3.1 (3.1) A14 construction vehicles using the Village for access – update

The PC continues to let Highways know of construction vehicles that are still using the Village for access. There seem to be fewer reports but Highways are still speaking to culprits and continue to work to stop this happening. Cllr S.P pointed out there is no sign at the Conington Highways site and perhaps that would be useful to remind their drivers. The Clerk will speak to Highways.

3.2 (5.6) Confirmation of dates for Annual Parish Council Meeting and Annual Parish Meeting

Dates have been confirmed as Tuesday 2nd May for the Annual Parish Council Meeting and Tuesday 9th May for the Annual Parish Meeting. Confirmations of attendance to the APM so far include Highways England and The Town Trust. Invitations will be sent to Rebecca Avery from the Police Commissioners office, County Councillor Ian Bates and District Councillors Alison Donaldson and Doug Dew. The PC will ask Parishioners via Spectrum for any questions they may have for Highways England.

3.3 Parish Councillor Vacancy – The PC can now advertise this position and co-opt at the next PC meeting on the 2nd May. Advertisement will be displayed 4th April – closing date 21st April

The PC has now had confirmation that the vacancy can be advertised and that the PC can co-opt a new Councillor at the next PC meeting. The position will be advertised until the 21st April anyone interested in the position should contact the Clerk.

4. Committees, Working Groups and Members items

4.1 Close session to discuss Clerks appraisal and pay increase inc back dated pay increase for 2016

The Clerk and Parishioners left the room for closed session. The Clerk was thanked for her hardwork and the Parish Councillors were happy with the recent appraisal. Salary details have not yet been discussed and will come back to the next meeting.

4.2 (4.1) Green Open Spaces Management- updates inc Paths and New Trees

As the ground is now drier and evenings are lighter the ropes around the Green will be removed. The W.G met recently and some of the group walked around the Village to access the paths with John Walker who has some expertise in this area. Enough information was obtained to get a specification together and put out to tender. The spec will be available for the next meeting. New Trees have been given to the PC by HDC, 22 in total a mixture of Oaks, Maples, Plum and Cherries, they are currently in pots and will be planted in due course. Cllr A.G will also be donating some Home Oak Trees and A. Bush advised the PC that the Woodland Trust also has an offer of free Trees. As unfortunately the Wilderness has not yet been cut back, it will have to wait until later in the year, the Clerk will advise Lattenbury Services.

4.3 (4.3) Parish Plan – working group - update following first meeting, update on cycle path information and Volunteers

5 people attended the meeting on the 21st March. There is another meeting to be held on 6th April following this meeting the W.G will pull together information on what is wanted from Parishioners. Cllr A.G has spoken to Gerard Smith (Highways England Legacy Lead) regarding Cycle Paths, he has provided details of Cycle Paths already planned along routes leaving the Village. He has also given details of what requirements are needed to be considered for A14 funding. He will raise our request at the next Highways fund meeting on the 9th May. Cllr A.G will continue to pursue Gerard Smith and Mike Davis from CCC. Cllr A.G attended a meeting regarding the Community Innovation Fund this has been put in place as CCC is reducing their spend, this fund has been put in place to support communities. Cllr A.G will report more at the next PC meeting.

4.4 (4.5) Street Light – update on repair, discussion and decision on LED light

Some Councillors have not yet seen the new LED light and would like the Clerk to request that it can be trialled for another month.

4.5 Pavilion- update from working group inc grant submission and to approve contribution from the PC of £7,500 and electrics not to code

A sub group of the PC met for initial discussions and investigated options of funding to refurbish the Pavilion. Sport England has a new community asset fund for grants of between £1,000 and £150,000. The W.G feels that £65,000 which is the maximum for medium size project will be sufficient. The PC must demonstrate how it will meet any shortfall. The PC has £7500 from an easement that must be spent on a capital project and the W.G request that this be used in case of any shortfall. The W.G would like to submit the online application. The work will go out to tender and 3 quotes will be obtained. Currently the W.G consists of Cllrs S.W, S.P, W.W, K.D, G.B and P.B and Allan Salem. P.B Proposed that the PC is happy to use the £7500 from the easement for this project, if required. It is also happy for the application to be submitted. K.D 2nd, all Cllrs were in favour.

Current electrics in the Pavilion are not to code, the Clerk and Cllr G.B will investigate what this means and check what is required and whether this needs immediate attention.

5. To consider any correspondence/communications received requiring decision or action and any other agenda items

5.1 Road Closures – for FW and Cricket Matches

The PC is happy to approve the road closures required. P.B prop, W.W 2nd, all Cllrs were in favour.

5.2 FW request to use the Green to erect the Marquee in the usual position from 19th – 31st July 2017

The PC is happy to approve the request as above. P.B prop, W.W 2nd, all Cllrs were in favour.

5.3 Parish Council website – discuss the option of a new website and cost involved and new website operator

Cllr K.D is happy to take over responsibility of operating the PC website but would like to have a more user friendly operating system. To use WordPress the cost would be an initial cost of £4.00 to set up and then £80.00 per year. P.B prop, S.W 2nd, all Cllrs were in favour.

6. To consider and decide upon matters relating to Finance and Risk Assessment

6.1 Authorise payment of any bills

6a John Carter (JSC)	S/O March 2017	£ 660.00S/O
6b Ecotricity	Electricity charges (estimate) 25.01.17 – 24.02.17	£ 23.66DD
6c K &M Lighting Services	Street Lighting Maintenance 01.04.17 -30.06.17	£ 153.82chq
6d Conway Tree Specialists	Tree Work	£1580.00chq
6e B. Ashby	Village Handyman Jan-March 2017 16hrs	£ 100.80chq

P.B prop, S.W 2nd, all Cllrs were in favour.

6.2 Authorise Clerks salary and expenses

Jo Perez	Clerks Salary – March	2017	£456.30 s/o
	6 x First class stamps		£ 3.84 chq

P.B prop, S.W 2nd, all other Cllrs were in favour

7. Councillors' items – information only. No discussion and no decisions can be made.

Cllr S.P can the PC look to move forward with pushing forward for 20mph for local roads. S.W has been asked if the PC can look to repair or put a new net in the goalpost on the Green and erect a 2nd goalpost. A.G would like to investigate further how the PC can use the innovation fund.

The next PC meeting will be the Annual Parish Council meeting on Tuesday 2nd May.

The Annual Parish Meeting will be held on Tuesday 9th May.

8. Closure of meeting

Meeting closed 8.57pm

Signed**Date.....**