

**MINUTES OF THE HILTON PARISH COUNCIL MEETING HELD ON MONDAY 7th DECEMBER 2015 7.30
IN THE VILLAGE HALL**

Present: Cllrs P. Balicki (Chair), G. Barradell (Vice Chair), K. Dunk, A. Goodridge, A. Parkinson, S. Partridge, S. Perry and Willie Wilson

In Attendance: The Clerk- Mrs J Perez, 5 parishioners and Cllr I Bates.

1. To note Apologies for Absence

J.P due to a work commitment.

Declarations of Interest

K.D Item 3.3 Beacon

Parishioners Open Session

Parishioners were invited to participate stating to which item on the agenda they wish to comment.

Andy Bush:- speaking on behalf of Margaret Shardlow (not present) Item 4.9 & 4.5 – can the PC consider something other than a tree.

Andy Bush:- Item 6.6 would like to know what was discussed by the PC in the closed session at the last PC meeting.

Sharon Walker:- Item 3.1 Would like to know if the PC is going to conduct a survey as she has had comments from Parishioners that are not keen on having one.

Cllr Ian Bates:- HDC local plan will be 9months to a year before it is complete. South Cambs and the City are now doing a joint plan. Budget is still being discussed. Grant from Central Government comes soon but not known how much that will be. Budget needs to be set by February 2016.

Closed 19.39

2. To approve the Minutes of the Parish Council Meeting held on 2nd November 2015

The minutes of the Parish Council meeting 2.11.15 were approved as a true record, P.B prop, G.B 2nd, all Cllrs that were present were in favour. Cllr K.D, A.P & S.P abstained as not present at that meeting.

3. Matters arising or carried forward from the last meeting for discussion and decision

3.1 (3.1) Defibrillator – feedback following Village meeting held on 6th Dec/plans to move forward

4 People attended the meeting. Unfortunately there were no guest speakers from Magpas or Ambulance service in attendance. Cllr Goodridge has copies of the questions and answers from that meeting if anyone would like a copy. There was a mini ballot at the end of the meeting. 3 out of 4 in attendance would like an AED and were happy to be trained to use and one has volunteered to be a

guardian. In order to get more views the ballot paper and box will be in the Village Shop until mid-January for Parishioners views. This information will be added to the website and Spectrum. The meeting was videoed and is on the Village website. We therefore cannot move forward until we have the ballot information. This will be brought back to our next meeting for a decision.

3.2 (3.2) A14 – further updates

Examination period ended on the 13th November 2015. The planning inspectorate have announced this on their website and they will be making their representations to the Secretary of State by 13th February 2016. The Secretary of state then has 3 months to make a decision. P.B read an email containing a letter from Ian Bates to Andrew Munro regarding Traffic Monitoring on Potton Road. The A14 working group will continue to monitor the situation.

3.3 (3.3) Beacon – proposal to convert to tripod design

The PC has had an offer of £300.00 to purchase the wooden post from Cllr K.D. The money from this sale will be used to purchase the metal tripod which would mean the Beacon can be used and stored more easily. Proposal to take up the offer to buy the post and that the money be used to purchase a new tripod and this will be stored by Cllr A.P. P.B prop, G.B 2nd, K.D abstained, all other Cllrs were in favour.

4. Committee, Working Groups and Members items

4.1 (4.2) Village Hall - report from Cllr Barradell – doors, donation & celebrations 2016

Quad folding doors with separate door will be installed in the Village Hall around Feb 2016. The VH have accepted the donation from the late Mr. Hutton but there was no caveat attached to this donation and the amount was less. Celebrations in June 2016 will focus on the Queen.

4.2 (4.3) Weee/ Wiser recycling - feedback

No feedback so far.

4.3 (4.4) Volunteer Flyer – Any feedback

There have been some responses from Parishioners who are happy to volunteer.

4.4 'Clean for the Queen' further discussions, ideas to take forward

The PC can decide what they want to do, purple bags will be provided. The PC will need to speak to HDC to make sure they expect an extra number of bags to be delivered to their tips. There are lots of jobs to be done. Saturday 5th March is the date the PC is suggesting. Cllr I Bates suggested contacting HDC to see if there are any tools that can be loaned, including litter pickers.

4.5 Pavilion- update/discussion only

The working group has met and has some design ideas for the Pavilion, these ideas are open to discussion. The ideas are to soften the exterior and change the interior. This is to enable the Pavilion to be used by others but not to compete with the VH. It could potentially be used by the PC as a store and office area. The plans do not include a food preparation Kitchen due to there being a huge

cost involved and health and safety issues. The working group is happy to look into this further. There are possible grants available. The current ideas will be put on the website to enable Parishioners to see and comment. The working group will meet again to discuss further and report back to the PC.

4.6 Planning Committee – changes to how Planning Applications are received by the PC –for information only

The PC has been informed that plans will be sent electronically from April 2016. Neighbours will still receive notification of application affecting them in writing.

4.7 Easement – 12 Church Lane – discussion on how to move this forward

The PC need to establish how a calculation is made. The owner has been informed that he does not have to use the district valuer. Cllr Partridge believes that it is calculated as a 3rd of the difference in value between with and without access. The PC will advise the owner that he will need to provide the PC with 3 valuations from reputable companies and the PC can then look at this further.

4.8 Green Open Spaces Management – Tree work- see 6.4, other updates

The Working Group met in November. Due to Glen Conway's expertise they believe it appropriate for the PC to ask him to work on 4 trees that need dead wooding. There are some items on the list of priority A work that volunteers can do and a group recently carried out some work which saved the PC some money. Damaged caused to the Green by agricultural vehicles was also discussed, it is very apparent, before further action is taken Cllr K.D will speak to farmers. The maintenance contract is work in progress but will be ready to be looked at next time. A letter to the property owners around the green is now written and will be delivered shortly, these enclose a map of property with boundary lines and access shown. Before firework evening the gate at the wilderness had been backed into and broken. This was very kindly fixed by Duncan McMichael and Cllr Dunk, thanks were given especially to Duncan and it was suggested that the PC make a small payment to him. Cllr Dunk will ask him to send in an invoice/receipt.

4.9 Queens 90th Birthday – Commemorative tree- discussion

Cllr P.B proposed that the Parish Council plant a commemorative 4 yr old oak for the Diamond Jubilee and the Queens 90th Birthday. A good place to plant the Oak would be on the land at the end of the Church Yard pathway, the other side of the lych-gate on the ford side. The PC will check with the common rights owners. There is a self-seeded oak currently growing in the wilderness. Proposal is subject to the common rights owners to plant a home grown sapling Oak to commemorate the Queens 90th Birthday and Diamond Jubilee. P.B prop, W.W 2nd, 1 abstained, all others in favour.

5. To consider any correspondence/communications received requiring decision or action and any other agenda items

5.1 Councillor Items – further discussions and decision

The PC proposes to extend the trial period until April 2016, G.B Prop, A.G 2nd, 1 against, all others in favour.

5.2 Play Area – report from annual inspection

The report from Wickstead indicates some repair is required although this is shown as low risk. Most repairs can be made by the PC and volunteers. The Clerk will enquire if repair kits for the tiles are sold by Wickstead. The Clerk will also enquire how much resurfacing may cost. It was noted that it would be helpful to have the postcode on display in the park, the Clerk will organise this.

5.3 Pecks Coppice- green access – proposal that the PC sanction the cost associated with employing a Solicitor

The PC has written again to advise the land owner that there is no vehicle access over the PC owned land. The PC has received a reply advising that he intends to keep crossing PC land to gain access. The PC will write again to Mr. Warboys solicitor with the affidavits. The PC will speak to their Solicitor to get access to the correspondence sent to the previous owner. The PC will arrange to meet with our Solicitors to discuss. P.B prop, K.D 2nd, all Cllrs were in favour.

5.4 Town Trust – PC rep due for renewal April 2016

There are 2 representatives for the PC on the Town Trust these positions are renewed every 4 years. The next renewal date for one of the positions currently held by Liz Bush is coming up. The PC will write to Liz and advise her, she can re-apply if she wishes. The Clerk will contact the Town Trust for some information on the role so the position can be advertised in spectrum and on the website.

6. To consider and decide upon matters relating to Finance and Risk Assessment

6.1 Authorise payment of any bills.

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| 6a | John Carter (JSC) | S/O November 2015 | £ 575.00 s/o |
| 6b | Ecotricity | 25th Sept – 24th Oct 2015 | £ 9.37 DD |
| 6c | Ecotricity | 25th Oct – 24th Nov 2015 | £ 9.77 DD |
| 6d | Wickstead | Playground Inspection | £ 54.00 CHQ |
| 6e | Cambridge Water | 1.6.15 – 30.11.15 | £ 17.51 DD |
| 6f | Cambridge CC | Crossing Instalment | £ 3333.33CHQ |

Payments authorised. P.B prop, A.P 2nd, all Cllrs were in favour

6.2 Authorise Clerks salary and expenses

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| Jo Perez | Clerks Salary – November 2015 | £456.30 s/o |
| | Postage | £ 4.72 chq |

6.3 Ditch Clearing – JSC quote discuss and decision

Two quotes received from JSC and DHM Garden Maintenance both for £600.00 each. As both JSC and DHM are familiar with the work as they have carried this out previously the PC is happy to accept the quotes and ask them to carry out the work required. P.B prop, A.G 2nd, all Cllrs were in favour.

6.4 Tree work- to approve quote from Glen Conway to carry out some priority one work

Cllr K.D explained that there are 3 trees that require immediate attention, Cllr Dunk recommends that on this occasion due to the expertise required Glen Conway is given the work that needs to be carried out. The remainder of work will go out for 3 quotes. P.B prop, A.P 2nd. All Cllrs were in favour. There is a dead ash of the far side of Reeves ditch that is being monitored but currently the PC does not feel that this requires immediate attention.

6.5 (6.4) Budget and Precept – further discussion and decision to be made

The PC has to submit its precept request. The proposal is to keep the precept the same as last year at £27,070.00, no increase requested. P.B prop, G.B 2nd, 4 in favour, 4 against, the Chair used his casting vote to propose the precept remains the same as last year.

6.6 (6.5) Donation – from the late Warren Hutton, discussion and decision

The PC received notification that a cash gift of £5000 had been left to the PC to be used for its annual firework display. The conditions of this gift were that the donation should be used over a 5 year period and that the PC should place an acknowledgement in local papers or posters when advertising the event. The PC discussed this item in private at the last meeting due to its delicate nature and in order to find out further information.

The Clerk spoke with the Solicitor who has agreed that the acknowledgement could be made as a 'Hutton Family' donation. The proposal is to accept the money based on the fact that the PC acknowledges it as a donation from the 'Hutton Family', G.B prop, K.D 2nd, 1 abstained, 1 against, all other Cllrs were in favour. The Clerk will advise the Solicitors of the decision.

7. Councillors items – information only. No discussion and no decisions can be made

A.P thanked Sharon Walker and FW for clearing up after the bonfire. P.B Mr. Peter Winter has passed away and the PC pass on its condolences to his family. The Clerk advised that the Footbridge had been repaired.

The following dates for our next meetings were proposed by the Chair to account for the period of time since the December 2015 meeting

25th January 2016

29th February 2016

11th April 2016

P.B proposed, A.G 2nd, all Cllrs in favour.

8. Closure of meeting

Meeting closed 9.54pm

Signed.....

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