

**MINUTES OF THE HILTON PARISH COUNCIL MEETING HELD ON MONDAY 5<sup>th</sup> DECEMBER 2016 7.30 IN THE VILLAGE HALL, HILTON**

**Present:** Cllr P Balicki (Chair), Cllr G. Barradell, Cllr R Collard, Cllr K. Dunk, Cllr A. Goodridge, Cllr S. Partridge, Cllr S. Walker and Cllr W. Wilson

**In Attendance:** 3 Parishioners

**1. To note Apologies for Absence**

Jo Perez (Clerk) & Cllr J Perez due to a family commitment. Cllr I Bates & Cllr A Donaldson.

**Declarations of Interest**

None

**Parishioners Open Session**

**Parishioners were invited to participate stating to which item on the agenda they wish to comment.**

No Comments

**2. To approve the minutes of the Parish Council Meeting on 7<sup>th</sup> November 2016**

The Minutes of the full PC meeting held on the 7<sup>th</sup> November 2016 were approved as a true record. Prop P.B, 2<sup>nd</sup> S.P, A.G and R.C abstained as not present, all other Cllrs were in favour.

**3. Matters arising or carried forward from the last meeting for discussion and decision**

**3.1 (3.1) Meeting requested with Derek Crosby regarding 20mph signs LHI funding costs and enforcement**

Meeting to be arranged, to be discussed further at the next PC meeting.

**4. Committees, Working Groups and Members items**

**4.1 (4.1) Green Open Spaces Management- Trees quotations, further information on the Planning Application for removal of Trees on Wraggs Row, quotes for repairs to fence by Pavilion- decision required, quotes for 'No Parking' signs, update on work to the Ware and other.**

K.D Met with Andy Fennick waiting for a quote. The Planning Application for the removal of some trees along Wraggs Row has been accepted. Young sapling Oaks will be planted to replace these. 'No Parking on the Green' signs, the wording for the signs was discussed and it was agreed that 'No Parking on the Green, please park at the Village Hall' would be acceptable. P.B proposed that 4 signs and 1 post were purchased at the cost of £184.10 + VAT. R.C 2<sup>nd</sup>, all Cllrs were in favour. Work at the Ware has been completed, further work may need to be considered at a later date. Repair to the Fence by the Pavilion has been quoted by CLS and JSC using directed hours, as directed hours are to be used the quote by JSC is favourable. The Clerk will write to the car owner and ask for payment for the damage with quote supplied by JSC services. As the Fence is unsafe it was proposed that work to repair be carried out as soon as possible. P.B prop, W.W 2<sup>nd</sup>, all Cllrs in favour.

**4.2 (4.2) Parish Plan – working group update.**

A flyer will be drafted for approval at the next PC meeting in order to carry out a flyer drop around the Village. K.D asked whether a Cycle path is still something the working group will look at. A.G advised that it maybe something they could look at together with highways/A14 funding.

**4.3 (4.3) A14 – response if received regarding any assistance from highways regarding the possibility of a Cycle path**

No response from Highways so far. Cllr Partridge reported that Papworth Everard received a large amount of funding due to Bloor Housing. The Clerk will chase this and report back.

**4.4 Village Hall- report from Cllr G. Barradell**

Feast Week had a successful Fireworks event. The Village Hall would like to purchase a public address system sometime in the New Year. The Rotatory Club will be going around the Village with Santa on Wednesday 7<sup>th</sup> December at 6.00pm.

**4.5 (4.4) Fireworks – extra equipment required for next year, discuss quotes received**

Equipment required for next year's event, 25 x posts, 50m of fencing and candles. Orange plastic fencing:- 25m for £29.00 or 100m for £56.00. Posts £1.17 a metre x 48 mtr = £56.54. Total of 25m of fencing £29.32 and 48mtr of wood- posts £56.54 = £85.86 + 20% VAT =£103.00. Where will it be stored and continue to be stored? The orange fencing quoted is taller than current fencing, do they do a shorter version? The Clerk will clarify and bring back to the next meeting. P.B prop that the PC ask the Firework committee to purchase the candles on the basis they have somewhere to store these, S.P 2<sup>nd</sup>, all Cllrs were in favour. The Clerk will add the Firework historical expenditure to the next meeting agenda.

**4.6 (4.5) CIL payment received- what it can be spent on**

The Parish Council received £1759.86 due to the new property being built in Church Lane. The Parish Council has the information to show what this money can be spent on and it has to be used within 5 years. Some ideas to be discussed: - Footpaths, Pavilion and Cycle Path. The Clerk will add this to the next meeting agenda to be discussed further.

**4.7 Date of next meeting – consider and decide on moving to the end of January**

The next Parish Council meeting will be held on Monday 23<sup>rd</sup> January. P.B prop, W.W 2<sup>nd</sup>, all Cllrs were in favour.

**5. To consider any correspondence/communications received requiring decision or action and any other agenda items**

**5.1 (5.3)Further information regarding the -Traffic Regulation CCC regarding prevention of vehicles using Church End when Road Closure sign shown due to Flooding**

P.B read aloud the comments received from CCC regarding the flood signs, they are happy for us to continue as we have previously with putting the signs up but have asked that we check and liaise with them when taking down. The PC is concerned that the current suggested sights for the signs does not give motorists an opportunity to turn around easily and therefore the Clerk will email CCC and ask that the signs be place by Rutland Green and before the Village Hall. The Clerk will report back.

**5.2 Electoral Review of Huntingdonshire – Final Recommendations – copy of report on HDC website**

This does not affect Hilton

**5.3 Interim Review of Polling Districts and polling places 2016 – Information only**

This does not affect Hilton

**5.4 CCC- Commercial Company Covenant - (A Voluntary Code of Conduct for Commercial Vehicle Operators)**

P.B read aloud an email received from CCC regarding concerns from Parishes and Communities about the impact Lorries and large vehicles have on local area and therefore have adopted a document originally created by Community Roadwatch. P.B read aloud the Covenant. P.B prop that we look at amalgamating speaking with Derek Crosby and Mick George with this information from CCC.

**6. To consider and decide upon matters relating to Finance and Risk Assessment**

**6.1 Authorise payment of any bills**

6a John Carter (JSC )	S/O November 2016 Gravel Boards and Stakes for the Ware	£ 660.00 £ 68.40chq
6b DHM Garden Maintenance	Clean culvert and repair bank of the Ware	£ 80.00chq
6c Ecotricity P.B prop, S.P 2 <sup>nd</sup> , all Cllrs were in favour.	Electricity charges (estimate) 20.10.16 – 24.11.16	£26.08DD

**6.2 Authorise Clerks salary and expenses**

Jo Perez	Clerks Salary – November	2016	£456.30 s/o
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P.B prop, G.B 2<sup>nd</sup>, all other Cllrs were in favour

**6.3 (6.4) Final discussion and decision on the recommendation to increase the precept by £500.00**

Precept request must been in by 16<sup>th</sup> December. The PC discussed the reasons for the requested increase and feel that a small increase to cover the increase in costs would be preferential to making a possible large increase at a later date. The PC did not increase the precept last year. P.B prop that the precept is increased by £500 to £27,570. S.W 2<sup>nd</sup>, all Cllrs were in favour.

**6.4 Correction of monies received for Map - £5 returned due to change of Map request Parishioner decided on framed map instead**

As above.

**6.5 Monies received - £30.00 for 3 x framed maps sold**

As above.

**7. Councillors' items – information only. No discussion and no decisions can be made.**

K.D has noticed A14 construction traffic using the Village- to go on the next agenda to be discussed. S.P A14 application for Road Closures is incorrect, as there is a weight restriction, so the application is incorrect. P.B Attended a Parish Council conference on 18.11.16, at the meeting there was a launch of Cambridge Community Fund, P.B will bring more information back to the next meeting.

**8. Closure of meeting**

Meeting closed 8.48pm

**Signed .....** **Date.....**