

**MINUTES OF THE HILTON PARISH COUNCIL MEETING HELD ON MONDAY 25<sup>th</sup> JANUARY 2016 7.30 IN THE VILLAGE HALL**

**Present:** Cllrs P. Balicki (Chair), G. Barradell (Vice Chair), Cllr. K Dunk, A. Goodridge, A. Parkinson, S. Partridge, J.Perez and Willie Wilson

**In Attendance:** The Clerk- Mrs J Perez and 4 parishioners

**1. To note Apologies for Absence**

S.Perry due to a work commitment.

**Declarations of Interest**

J.P Item 6.2

**Parishioners Open Session**

**Parishioners were invited to participate stating to which item on the agenda they wish to comment.**

**Steve Cox – Item 4.1** May wish to make comments regarding this item depending on what is said/covered.

**Andy Bush:- Item 4.2** References to the map still appear in the Green Spaces document. Can the map be made available to parishioners? The Chairman reminded Mr Bush again that this will be discussed when the Policies working group meet, this will be organised in February 2016.

**2. To approve the Minutes of the Parish Council Meeting held on 7<sup>th</sup> December 2015**

The minutes of the Parish Council meeting 7.12.15 were approved as a true record, P.B prop, A.G 2nd, J.P abstained as not present at the meeting, all other Cllrs were in favour.

**3. Matters arising or carried forward from the last meeting for discussion and decision**

**3.1 (3.1) Defibrillator – results from Ballot and decision**

There were 14 responses to the recent ballot. 7 respondents were willing to be guardians and 10 were willing to be trained. Discussion was held on whether the responses reflected there was little interest for the defibrillator and if the pool of Parishioners willing to be guardians was sufficient. A.G proposed that the PC apply to the BHF for a grant and then bring it back to the PC, A.G prop, J.P 2<sup>nd</sup> 3 in favour, 5 against, therefore the Parish Council will not be taking this further.

**3.2 (4.4) ‘Clean for the Queen’ – further information**

HDC have offered to supply some equipment, the PC have checked with the local recycling centre that we can drop rubbish off. The Methodist Church is running a coffee morning so this would be a good place to meet up. Cllr G.B would like to broaden the clean up to include:- Car Park- brush & rake, Play Park – clean equipment, Litter- under and in bushes and village signs – clean with a leader for each activity. The PC would encourage people to respond to the Clerk before the end of February. A page to advertise in Spectrum. Cllr G.B will look at Health and Safety. Posters will go on the notice boards and website.

**4. Committee, Working Groups and Members items**

**4.1 (4.7) Easement – 12 Church Lane – update**

The PC had advised the owner that the value of the easement would be 1 third of the difference in value of the property with and without an easement. The owner is now selling the property and no longer requires this easement. Cllr Balicki and Cllr Dunk have recently spoken with our Solicitor regarding easements and there is a new piece of law that the PC are trying to decipher and clarify prescriptive rights. The PC is waiting to hear back from the Solicitor and will update the owner as soon as possible.

**4.2 Green Open Spaces Management – update on ditch clearing, trees, village pathways and other**

Work that was agreed and due on one of the trees unfortunately will now have to wait due to leaves falling before work commenced. The ditches have been cleared, the PC would like to thank Mike Richards for his help. The working group has completed a draft 3yr maintenance

contract, there are some changes to the contract, this will be sent out to 3 companies for tender. The PC proposes that the draft contract be sent to 3 companies for tender with a fallback position of using JSC services for an extra month under existing terms. P.B prop, G.B 2<sup>nd</sup>, all Cllrs were in favour. An email will be going out to call on Ivy cutters. Flood plan worked well when recently tested.

**4.3 (4.9) Queens 90<sup>th</sup> Birthday – Commemorative tree- further information**

The Commemorative Oak has been planted. The Parish Council would like to thank John Carter and Cllr Kieron Dunk for kindly donating the tree. Cllr G.B will find out what the Village Hall has planned. Suggestions for the unveiling of the tree to be sent to the Clerk ahead of the next meeting.

**4.4 (4.3)Volunteer Initiative – further update**

The Clerk has received offers of help and a volunteer list has been started. Cllr J.P suggested there is currently a pool of around 30 volunteers. An email will be sent to the list of volunteers asking for their help with ‘Clean for the Queen’.

**5. To consider any correspondence/communications received requiring decision or action and any other agenda items**

**5.1 (5.3) Pecks Coppice- green access – update**

There is an ongoing claim from the owner that there is vehicular access to the land adjacent to Pecks Coppice. The Parish Council strongly refutes this and the PC is very clear that the legal position is in the PC’s favour. The PC is aware that there is a planning application to build on this piece of land and therefore the PC will need to defend this strongly. The PC has taken advice from its Solicitor and will continue to make its position clear.

**5.2 (5.4) Town Trust – PC rep due for renewal April 2016 reminder**

The Town Trust has provided a role description and the post will be advertised. The Clerk will send a letter to Mrs Bush to pass on the PCs thanks and advise her of the impending renewal.

**5.3 Election – details on PC elections 2016**

The PC Elections will be held on 5<sup>th</sup> May, the Chairman ran through the significant dates and costs relating to the elections.

**6. To consider and decide upon matters relating to Finance and Risk Assessment**

**6.1 Authorise payment of any bills.**

6a	John Carter (JSC)	S/O December 2015	£575.00 s/o
6b	John Carter (JSC)	Ditch Clearance	£600.00 CHQ
6c	DHM Garden Services	Ditch Clearance	£600.00 CHQ
6d	Ecotricity	Electricity Charges 25.11.15-24.12.15	£ 9.37 DD
6e	B. Ashby	Handyman services Nov/Dec 2015	£ 78.75 CHQ
6f	K & M Lighting Services	Street Lighting maintenance Jan-Mar 2016	£153.82 CHQ

P.B prop, A.P 2<sup>nd</sup>, all Cllrs were in favour.

**6.2 Authorise Clerks salary and expenses**

Jo Perez	Clerks Salary – December 2015	£456.30 s/o
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P.B prop, A.P 2<sup>nd</sup>, Cllr J.P abstained, all other Cllrs were in favour.

**6.3 Monies received**

£5,000 Donation from the late Mr Hutton to be used over the next 5 years for Fireworks.  
£300 from Cllr K. Dunk payment for oak post.

**7. Councillors items – information only. No discussion and no decisions can be made.**

Cllr J.P attended recent HCV meeting. A.G Date for policy working group meeting? P.B email from CCC asking the PC bring to attention of Parishioners a survey to have your say on

library opening hours, complete the survey online. Also received a bulletin regarding Clean for the Queen and Street Lighting.  
The Clerk brought to the attention of the PC and parishioner the sad news of Doreen.Prescotts passing – funeral details were given.

**8. Closure of meeting**

Meeting closed 9.59pm

**Signed.....Date.....**