

**MINUTES OF THE HILTON PARISH COUNCIL MEETING HELD ON MONDAY 4th JULY 2016 7.30 IN THE VILLAGE HALL, HILTON**

**Present:** Cllr P Balicki (Chair), Cllr G. Barradell, Cllr R. Collard, Cllr A. Goodridge, Cllr S. Walker and Cllr W.Wilson

**In Attendance:** Cllr Alison Donaldson and Cllr Ian Bates

**1. To note Apologies for Absence**

Clerk – Jo Perez, Cllr J.Perez – holiday, Cllr K.Dunk and Cllr S.Partridge – personal commitment.

**Declarations of Interest**

No declarations of interest

**Parishioners Open Session**

**Parishioners were invited to participate stating to which item on the agenda they wish to comment.**

Cllr A Donaldson – HDC – spoke about plans to merge Hinchingsbrooke and Peterborough Hospitals (Community and Environment Scrutiny Panel).

Cllr I Bates – CCC - commented on the nature of changes to the health services and devolution proposals – the latter coming with revised governance and funding to enable local action and which has now been signed off. He also advised that elections for Mayor of the combined Peterborough and Cambridge were to be next May. He also advised that on major strategic issues there would be partnership arrangements across the region.

He requested that Hilton PC put on our website the Annual Public health Report for the area, available online.

Cllr I. Bates asked for the annual health report to be put on the PC website.

**2. To approve the Minutes of the Annual Parish Meeting held on 23rd May 2016, Parish Council Meeting on 6<sup>th</sup> June 2016 7 the Extraordinary Parish Council Meeting on 15<sup>th</sup> June 2016.**

The minutes of the Annual Parish meeting on the 23rd May 2016 were approved as a true record, P.B prop, G.B 2<sup>nd</sup> and the 4 Cllrs present at the meeting were in favour.

The minutes of the Parish Council Meeting on 6<sup>th</sup> June 2016 were approved as a true record, G.B prop, R.C 2<sup>nd</sup>, all Cllrs were in favour.

The minutes of the Extraordinary Parish Council meeting on 15<sup>th</sup> June 2016 were approved as a true record, P.B prop, A.G 2<sup>nd</sup>, all Cllrs were in favour.

**3. Matters arising or carried forward from the last meeting for discussion and decision**

**3.1 (3.1) (5.3) Further information regarding the 20mph Voluntary Speed restriction signs supplied by Mick George Ltd and other speed/information signs/costs**

The signs offered by Mick George have been approved in principle with suggestions to where they are located. PB prop that they are placed on 30 mph sign posts, 2nd S. W, All were in favour.

It was proposed that the Clerk request more information on the allocation of costs of new 30mph sign at Church End and whether it is a 'repeater' sign or not. G.B suggested that adjacent residents should be consulted.

It was proposed that the Clerk investigates possible changes to reduce the speed limit across the Green and ascertains costs and whether or not the costs is shared/ matched with CCC / funding sources as provided by Steve Thoday. The practicalities need to be clearly understood.

It was proposed that the duck sign on Graveley Way be lowered. The Clerk to ask if it would be possible for HPC to purchase up to 3 signs only without the poles and whether we can install them ourselves, these at Church End / start of the Green.

#### **4. Committee, Working Groups and Members items**

##### **4.1 (4.1) Green Open Spaces Management- Tree Work and other items arising.**

Ash tree at Reeves Ditch. It was agreed to accept Andy Fenwick's estimate of c.£650 + VAT to undertake the removal of the ash, subject to agreement about leaving the felled wood for the village. P.B prop, G.B 2<sup>nd</sup>, all Cllrs were in favour.

##### **4.2 Agricultural Vehicles on the Green – Agreement with Lattenbury Services- items for discussion and decision:-**

**1)Would the Parish Council be willing to maintain the trees ongoing to allow farm Vehicles to use Wragg's Row?**

**2)Will the Parish Council instruct Lattenbury Services to cut back the hedge alongside the track in the Wilderness for £500?**

There was discussion about the practicalities and timing of the trimming of trees on Wraggs Row and the possible flailing of the hedge/trees along the south side of the Wilderness to enable farm vehicles to use the road and track rather than cross the Green. At a meeting with Cllr W.W, John Carter had pointed out that the task of lopping the trees was a larger one than envisaged. Consideration would need to be given to the appearance of the trees after lopping. Arrangements would need to be made to close the road. In view of the short time available to do this before harvest time, the peak period when the road would be used by farm machinery, it was agreed that the work would be deferred until the winter when the trees were no longer in leaf and the best long term solution might be determined. Lattenbury Services estimate of £500 for flailing was also questioned.

It was proposed that the work be deferred until the winter, subject to agreement with the Common rights holders, that just a small part of the Turkish oak would be trimmed by John Carter before the harvest which would at least mean that vehicles would be able to use part of Wraggs Row instead of continuing to use the 'new' route across the corner of the Green.

It was proposed that the Clerk investigate the costs of closing the road for the major work and how long it might take to secure permission to do so. Also, the Clerk to advise the Randall family at Monach Farm to kindly request their visitors not to park on Wraggs Row causing farm vehicles to use the green.

Proposed PB, seconded WW. 6 in favour

##### **4.3 Village Hall Report – Cllr Barradell to report back from the last VH Meeting.**

Cllr G.B reported that the Queen's birthday celebrations incurred no cost to the PC. A hog roast event will take place in September. Damp is a problem on one internal wall in the village hall and an informal request for source of advice made.

##### **4.4 A14 –Please note Highways England are holding an exhibition at the Village Hall on 9<sup>th</sup> July 7-9pm to inform Parishioners of their latest plans for the new road scheme. Please do come along.**

No further action from HPC.

##### **4.5 Housing Needs Survey – Hilton Village- survey delivered with FW programme. The PC has been approached by Luminus regarding the possibility of building affordable housing in Hilton, on land outside the current village boundary and the PC would welcome your views. Please return to the Clerk by 28<sup>th</sup> July.**

The PC urge Parishioners to complete the survey and return by the deadline.

#### **5. To consider any correspondence/communications received requiring decision or action and any other agenda items**

##### **5.1 (5.3) Further discussion and decision on what can be used to fill the path that sits under the Marquee for Feast Week.**

There was discussion about levelling the path where it passes under the Feast Week tent and the proposal to level the using bags of sand from the Open Spaces Working Group was seen as being unsuitable by members of the Feast Week Committee.

It was proposed that instead the path be cleared and squared off then filled along the area of the tent and down to the V point of the path with granite dust. After feast week, the OSWG

will advise the Feast Week Committee whether to restore these areas to their previous state, removing as required surplus material spread the granite dust more thinly and put gravel on top; leave it with the granite dust. Hilton PC will consider all village paths when reviewing the Parish Plan.

Proposed PB, seconded RC. 5 in favour, 1 abstention

**5.2 Electricity certification for the Pavilion – discuss and approve approx spend.**

Access to the pavilion to enable an electrical contractor to survey and certify the electrical services has so far as not been possible.

It was proposed that this be pursued as soon as possible and authorised as the expected expense would be below £200.

PB prop, AG 2<sup>nd</sup>, all Cllrs were in favour

**6. To consider and decide upon matters relating to Finance and Risk Assessment**

**6.1 Authorise payment of any bills**

6a John Carter (JSC )	S/O June 2016	£ 660.00
	S/O July 2016	£ 660.00
6b R. Makeham	Cricket Pitch – mowing –5.6.16 & 25.6.16	£ 80.00chq
6c R.Makeham	Cricket Pitch – mowing July x 3 (Advance payment as no meeting in August)	£ 120.00chq
6d Able Accounts	Internal Audit	£200.00chq
6e B. Ashby	Handyman duties – May/June	£ 81.90chq

P.B prop, G.B 2<sup>nd</sup>, all Cllrs were in favour.

**6.2 Authorise Clerks salary and expenses**

Jo Perez	Clerks Salary – June 2016	£456.30 s/o
	July 2016	£456.30 s/o
	Expenses June :- Postage	£ 6.86
	Total	£ 6.86 chq

P.B prop, S.W 2<sup>nd</sup>, all Cllrs were in favour.

**6.3 Monies received – VAT reimbursement**

£1,485.34

**6.4 Destroy cheque number 200621 £85.00 for JSC services. Due to the standing order being amended in time for the May payment, therefore cheque no longer required**

P.B prop, A.G 2<sup>nd</sup>, all Cllrs were in favour.

**7. Councillors items – information only. No discussion and no decisions can be made.**

S.W had understood that the village hall was owned by the HPC. She also reported that Parishioners had complained about the uncut grass near the church.

RC advised that the nettles beside the playground needed cutting back; and that the Village Hall may need an electric certificate.

P.B wished the Feast Week Committee every success. He mentioned that the finance committee were satisfied that the accounts are as expected at this time of year, and that their next meeting in September will consider proposals for the precept.

The next Parish Council meeting will be held on Monday 5<sup>th</sup> September 2016.

**8. Closure of meeting**

Meeting closed 9.12 pm

**Signed.....Date.....**