

MINUTES OF THE HILTON PARISH COUNCIL MEETING HELD ON MONDAY 1ST JUNE 2015
7.30 IN THE VILLAGE HALL

Present: Cllrs P.Balicki, G. Barradell, A. Goodridge, J. Perez, S. Perry

In Attendance: Jo Perez (Parish Clerk), 10 parishioners and Cllr I. Bates

1. To note Apologies for Absence

Apologies for absence were received from Cllrs W.Wilson, A. Parkinson and K. Dunk due to personal, work commitments and illness.

Declarations of Interest

Cllr J.P has a pecuniary interest in item 6.1 Clerk's payment. Cllr G.B has a non pecuniary interest in items 4.2, 5.2 and 5.3 as a Common Rights owner.

Parishioners Open Session

Parishioners were invited to participate stating to which item on the agenda they wish to comment.

Andy Bush - can you clarify what is meant by - speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Item 4.2 - would like the PC to ask the village what they would like to see the Green being used for.

Margaret Shardlow - item 5.3 Boot camp, as above regarding the use of the Green.

Ian Bates - would like to see the minutes of the APM when they are approved.

2. To approve the Minutes of the Annual Parish Council Meeting held on 5th May 2015

The minutes of the Annual Parish Council meeting were approved as a true record. P,B prop, G.B 2nd, Cllr S.P abstained as not present at the meeting, all other Cllrs in favour.

3. Matters arising or carried forward from the last meeting for discussion and decision

3.1 (6.2) A14 - updates, including feedback from Preliminary Meeting 13.5.15, information on proposed open floor meeting and engaging sound expert.

On the 13th May 2015 the working group attended a Preliminary meeting, a rule 8 letter has now been sent to all registered interested parties, this details the timeline. On the 13th July the Planning Inspectorate will hold an open floor meeting in the Village Hall, starting at 6.30pm. Parishioners who wish to speak at the meeting will have to contact Nicholas Coombs by noon on the 15th June. Rule 8 letter and updates are on the PC website. There is to be an accompanied site visit, to give an idea of the visual impact. The working group met with a sound specialist and were advised it would be of benefit to update the sound report from 2010. Giles Parker is a leading expert in this field. To update the report carried out in 2010 there would be a charge to the PC of £3000. As the PC S/O orders state - comparisons would normally be required, although there is a clause that permits employment due to certain circumstances and his expertise in this area.

To ensure Parishioners are aware of the expenditure the PC will add this to the next agenda. The proposal is to agree to employ Giles Parkers services at the cost of £3000 but to put this on the agenda for our next meeting, P.B prop, G.B 2nd, all Cllrs in favour.

3.2 (7.4) Rural Housing Exception Scheme - further information with answer to our questions

The PC have received a reply to our last email. If a survey was carried out it would be at a cost to HDC. We should inform Parishioners if a survey is to be carried out. It was suggested that the PC invite Frank Mastrandrea to come and update the PC and Parishioners as what the scheme is and all the details. The Clerk will invite Frank Mastrandrea.

- 3.3 **300 Year Capability Brown celebrations - information on visit from Film Crew**
The date has been put back to Monday 13th July, we are not sure if they plan to film in Hilton. The Green Open Space management working group are meeting soon to discuss plans.

4 Committee, Working Groups and Members items

- 4.1 **(7.2) Volunteering Group - email responses**
This is progressing well. Had some replies. Cllr J Perez is hoping to organise a meeting in the Village Hall sometime in June to get volunteers signed up, hopes to do a flyer drop. Will report back to the PC.

- 4.2 **(7.3) Policy Working Group - update on The Green management policy document**
Clause 4.22 - The Chair read out the suggested clause. It was agreed that the draft clause would be uploaded on to the PC website for 3 months for Parishioners to view and flyers would be distributed. The PC would leave the current policy on the website with this revision added clearly as a draft. The working group will meet to organise a flyer.
P.B proposed, J.P 2nd, all Cllrs in favour.

5 To consider any correspondence/communications received requiring decision or action

- 5.1 **Councillor Doreen Bates - resignation, Vacancy Advertised**
Following the resignation of Cllr Doreen Bates, the Clerk was advised by HDC that the PC must advertise the vacancy immediately. The Clerk had not heard back from HDC to say whether we can advertise the post as a casual vacancy. Hopefully by the next meeting the PC will have candidates who would be interested in co-option. If this is the case we be able to co-opt at this time. No discussions between Cllrs regarding candidates can be had. It is down to each individual Cllr to make up their own mind who they wish to vote for.

- 5.2 **Request from Mark Stanton - regarding possibility of the PC allowing laying of new cables to receive Virgin Media broadband and publicising link to register interest**
The Chair read out the email request received from Mark Stanton. It was explained by a Parishioner that conduits but no cable was put in as they ran out of money. There is fibre in the green boxes. Virgin has indicated that they would be prepared to consider if there is enough interest and the PC agreed to the digging up of pavements and roads. Digging up roads and pavements would be down to CCC. The PC can put the information on their website.
It was agreed to put the link on the website and advertise this in spectrum. Mark Stanton has agreed to provide some wording.

Subsequent to the meeting the Parish Council has been advised by Mark that there has been a meeting arranged with BT to explore any ways of improving the existing offering. We have been asked not to promote the alternative scheme at this time until that meeting has taken place and the outcomes known.

- 5.3 **Request from Glenn Roberts - to hold a pay for exercise boot camp on the Green for local people**
The Chair read out the letter request from Glenn Roberts. All money would go to Glenn as it is his business. This is to the benefit of an individual and not the Village. There is concern that this is taking business away from the Village Hall. As things stand the PC cannot agree to this request as our current policy does not allow it. P.B prop, A.G 2nd, all Cllrs in favour.

5.4 Request from Jane Landucci - can the PC offer any assistance to gain access to the footpath on B1040?

Jane has written to HDC regarding a footpath running along the B1040. A.G read out the emails from Jane Landucci regarding this issue. Meeting opened - to Cllr I. Bates, he explained that he forwarded Jane's email to Highways at CCC enquiring about the possibility of putting in a footpath, but it is very narrow in parts and therefore not practical or safe and CCC have no money. This footpath does stop at the A1198 and you would have to cross a very busy road to access the other footpath.

The PC agreed to ask Jane to forward all emails and correspondence to the Clerk in order for the PC to look at this further.

6. To consider and decide upon matters relating to Finance and Risk assessment

6.1 Authorise payment of any bills

6a	Jo Perez	Clerk's April Salary	£ 435.06chq
6b	John Carter (JSC)	S/O May 2015	£ 575.00s/o
6c	Balfour Beatty	PC 21 Street Light Removal	£3805.26
		Credit for non closure of road -	£1510.42
		Total	£2294.84chq
6d	Rodney Makeham	Cricket Pitch mowing 8.5.15, 21.5.15 & 30.5.15	£120.00chq

Proposed to pay all invoices:- P.B prop, A.G 2nd, J.P abstained, all Cllrs in favour.

6.2 Street Light removal - Grove End invoice and credit note now received

Balfour Beatty have now given a credit for the non road closure of £1510.42 inc VAT. Thanks to the Clerk for persisting and Mrs Collor for notifying us of the non road closure.

6.3 Missing on the agenda

6.4 Monies received

120.76 Feast Week - payment of utilities
32.70 Hilton Cricket Club - payment of utilities

6.5 Audit 2014/15 to be approved by the Parish Council

The internal Auditor has looked at our accounts and was happy with them and signed them off. A spreadsheet will be put on the website, this shows a comparison with last year. The accounts now need to be sent to the external auditor. Proposed that the PC approve these accounts. P.B prop, J.P 2nd, all Cllrs approved.

7. Councillors items – information only. No discussion and no decisions can be made.

In Spectrum there is an article about CPRE about energy, A.G will get back in touch. G.B Thanked John Carter for attending to the Village Garden and dealing with the bind weed. S.P 2 Parishioners have spoken with him expressing their concern over a CCTV camera that has appeared in Kidmans Close.

Next Meeting will be held on Monday 6th July at 7.30pm in the Village Hall.

8. Closure of meeting

Meeting closed 9.00pm

Signed.....Date.....