

**MINUTES OF THE HILTON PARISH COUNCIL MEETING HELD ON MONDAY 6<sup>th</sup> JUNE 2016 7.30 IN THE VILLAGE HALL, HILTON**

**Present:** Cllr G. Barradell (Chair), Cllr R. Collard, Cllr K. Dunk, Cllr A. Goodridge, Cllr S. Partridge, Cllr J.Perez, Cllr S. Walker and Cllr W.Wilson

**In Attendance:** The Clerk- Mrs J Perez, 2 parishioners

**1. To note Apologies for Absence**

P. Balicki due to a personal commitment.

**Declarations of Interest**

J.P Item 6.2 and S.W Item 5.3

**Parishioners Open Session**

**Parishioners were invited to participate stating to which item on the agenda they wish to comment.**

No Comments.

**2. To approve the Minutes of the Annual Parish Council Meeting held on 9<sup>th</sup> May 2016**

The minutes of the Annual Parish Council meeting 9.5.16 were approved as a true record, G.B prop, K.D 2nd, all Cllrs were in favour.

**3. Matters arising or carried forward from the last meeting for discussion and decision**

**3.1 (4.1) Further information following working group discussion regarding 20mph voluntary speed restriction by Mick George Ltd.**

The Clerk has been passed a contact name of a Highways Officer at CCC, she will contact to seek permission for the 20mph voluntary signs to be installed.

**4. Committee, Working Groups and Members items**

**4.1 (5.3) Green Open Spaces Management- inc- Letter to all households adjoining the Green, update regarding Agricultural vehicles on the Green and other items arising.**

Cllr K.D has re-drafted a letter to be sent to all owners of properties adjoining the Green. The letter is to ensure all home owners are aware of their boundary lines. It will also advise the property owner that if they wish to formalise access to their property they can contact the Clerk, all costs involved would be covered by the home owner. G.B prop, J.P 2<sup>nd</sup>, all Cllrs were in favour.

Cllr K.D and Cllr W.W are due to meet with Mr. P. Burton to discuss agricultural vehicles on the Green on Saturday.

Cllr K.D read out an email reply sent to a Parishioner regarding the removal of the Hedge at the far end of Potton Road towards St Ives. The previous Tree Warden at HDC is no longer in the post. Cllr K.D also read a previous reply from Cambridge Wildlife Police Officer, regarding the PC's concerns about the removal of the Hedge. K.D will continue to pursue this matter.

Cllr K.D has been sent an old survey conducted in Hilton by the RSPB, it might be a nice idea to do a new survey. K.D will look into this further and report back to the PC.

**4.2 A14 - update**

Thanks were extended to all the members of the A14 working group for the time and effort given, trying to secure the best mitigation for Hilton. Unfortunately the only mitigation received is for there to be 2 Metre Bunding and Low Noise road surface.

Highways England has hired the Village Hall for the 19<sup>th</sup> July and 29<sup>th</sup> September.

The working group will now continue and work on pursuing a 20mph speed limit and total HGV ban through the village.

**4.3 Volunteer Group - Bags Of Help- for community projects on green space**

Cllr J.P explained the idea of Bags of Help, it is run by Tesco's and the money for community projects comes from the money made from the 5p bags sold. We have missed the current deadline but it is worth the PC considering for the next time. Cllr J.P will ascertain the criteria and next deadline and bring back to our September PC meeting.

#### **4.4 Village Hall Report – Cllr Barradell to report back from the last VH Meeting.**

Cllr G.B advised the PC that Julian Thomas had stood down as Chair and Liz Bush is now Chair. Julian Thomas is now a trustee and Liz Bush has stood down as a trustee.

The Pavilion will be used on Sunday for the Queens 90<sup>th</sup> Birthday celebrations to serve strawberries and cream/tea and coffee. The PC have arranged for some Cllrs to have tidy up before the event.

#### **4.5 Planning Committee - suggestion to add a note to the top of the agenda to make the public aware that the Planning Committee no longer receives hard copies of applications- to be discussed and decided on.**

As the Parish Council no longer gets hard copies of Planning Applications, it was thought that the PC should make Parishioners aware. A note will be put at the top of Planning Agendas to explain this. J.P prop, W.W 2<sup>nd</sup>, all Cllrs were in favour.

#### **4.6 Finance and General Purpose – meeting 22.6.16**

The next Finance and General Purposes meeting will be held at 7.45 on 22.6.16.

### **5. To consider any correspondence/communications received requiring decision or action and any other agenda items**

#### **5.1 Discuss whether Neighbourhood Watch information regarding break-ins should be published on the PC website?**

Cllr S.P discussed whether Neighbourhood Watch information could be put on the Parish Council website. It was decided that the Parish Council could put a link to neighbourhood watch on the website and consider putting a note in Spectrum after speaking with Ken Harris to advise how to sign up to receiving neighbourhood watch emails.

#### **5.2 Discuss options to attempt to slow traffic travelling along Church End**

Cllr S.P would like to explore ideas of how to slow down traffic along Church End. There are currently no speed signs from Potton Road direction along the road. The Clerk will email our Highways contact at CCC to ask for signs to be installed, and also ask for their opinion of whether some roads in the Village could be considered 20mph zones and if there would be a cost involved. The Clerk will also make enquiries about whether signs could be installed near our ponds to make drivers aware of ducks.

#### **5.3 Request from FW to allow the path by the Maze to be filled in order to allow easier levelling of the floor inside the Marquee.**

The Parish Council would prefer not to have gravel used along the path to fill it but are happy to meet with Sharon Walker to discuss options and bring back to the July Parish Council meeting, where a decision can be made.

#### **5.4 Feedback from recent Vole Survey carried out by Water for Wildlife Officer**

Cllr G.B read out the findings of the recent survey. Cllr K.D would like to contact the Wildlife Officer to discuss further.

### **6. To consider and decide upon matters relating to Finance and Risk Assessment**

#### **6.1 Authorise payment of any bills**

6a John Carter (JSC )	S/O May 2016 Pay £575 S/O & £85.00 Chq	£ 660.00
6b Ecotricity	Electricity Charges	£ 12.41 DD
6c R. Makeham	Cricket Pitch – mowing –half cut 10.5.16 & 20.5.16	£ 60.00 chq
6d Village Hall	Village Hall Bookings 1.6.15 – 29.02.16	£ 278.00 chq
6e Hunitngdon District Council	Uncontested Election Recharge Fees	£ 135.00 chq
6f Cambridge Water	Water Supply to Pavilion 11.11.15-17.5.16	£ 14.83 DD

S. P prop, A.P 2<sup>nd</sup>, all Cllrs were in favour

#### **6.2 Authorise Clerks salary and expenses**

Jo Perez	Clerks Salary – May 2016	£456.30 s/o
	Expenses :- Postage	£ 4.16

Total £ 4.16 chq

S.W prop, R.C 2<sup>nd</sup>, Cllr J.P abstained, all other Cllrs were in favour.

**6.3 Monies received**

Precept £27,070.

**6.4 Audit 2015/16 to be approved by the Parish Council**

All Councillors had seen the completed audit papers, that have been approved by the internal Auditor. The Audit was approved. G.B prop, W.W 2<sup>nd</sup>, all Cllrs were in favour.

**7. Councillors items – information only. No discussion and no decisions can be made.**

S.W The housing survey has been printed and numbered and will be delivered with the FW Programme, along with an envelope to return the completed survey to the Clerk by 28<sup>th</sup> July.

**8. Closure of meeting**

Meeting closed 8.56pm

**Signed.....Date.....**