

## **MINUTES OF THE HILTON PARISH COUNCIL MEETING HELD ON MONDAY 03 MARCH 2014 IN THE VILLAGE HALL**

**Present:** Cllrs P.Balicki (Chairman), G.Barradell, K Dunk, A. Goodridge, J. Perez, S.Whyte, W. Wilson

**In Attendance:** Jo Perez (Parish Clerk), Ross Hamilton – CCC, Paul Duggan- Weee Recycling, 11 Parishoners

### **1. To note Apologies for Absence**

Apologies for absence were received from Cllrs S. Perry & D. Bates

### **Declarations of Interest**

Cllr J Perez in items 6.1 a

### **Parishioners Open Session**

Parishioners were invited to participate stating to which item on the agenda they wish to comment.

Item 5.4 – Andy Bush told the Parish Council that a number of emails had been sent to Balfour Beatty from residents of The Paddocks asking for the lights changes proposed to be changed. PC advised emails had been received and will be discussed in item 5.4.

Item 5.4 – Ken Attwood advised that he had spoken to Balfour Beatty about the poor lighting at the Cross Roads on Potton Road. He advised that he had been told that Balfour Beatty could possibly upgrade this light. The clerk will speak with Balfour Beatty to discuss this.

### **2. To approve the Minutes of the Parish Council Meeting held on 3<sup>rd</sup> February 2014**

The minutes of the 3<sup>rd</sup> February 2014 were approved, G.B proposed, 2<sup>nd</sup> S.W as a true record and signed by the Chairman, A.G abstained as not present at this meeting, and all other Cllrs were in favour.

### **3. Matters arising or carried forward from the last meeting for discussion and decision**

#### **3.1 (3.1) Cambridgeshire County Council Minor Improvement Scheme – update from Ross Hamilton**

Ross advised that the work is due to start in the next week or 2. No date from Balfour Beatty regarding lighting as yet. Press notice has been done. Notices were on site on 19.2.14 no comments received so far other than support from the Police. Carriageway patching is being funded by Local Highways – CCC. Ross assured Parish council that cost would not rise. Installation should take a week and then it will take a few days for UK power to install lighting. Cost will be spread out and invoice will come to us once work is complete.

#### **3.2 (3.2) Streetlight Removal in Grove End – update**

Clerk has emailed Balfour Beatty for confirmation of costs and date when work can commence. No response so far. Clerk will chase.

#### **3.3 (3.3) Damaged play area – update.**

Quote has been received from C.L.S £155 to make repairs. G.B has had offers of help to clean park. Clerk to ask Craig (C.L.S) if park should be cleaned before or after repairs are made. Decision made to ask Craig to carry out work as per quotation. Prop P.B, 2<sup>nd</sup> J.P, all Cllrs were in favour.

#### **3.4 (3.4) Update from the Finance and general purposes Committee regarding Precept for financial year end 2015 & proposals for Budget for Financial year end 2015**

Precept has been agreed for the amount requested £23,047 and payments will be made in April and September.

#### **3.5 (6.6) Weee recycling – presentation from Paul Duggan from Weee Recycling**

Paul Duggan presented to the Parish Council. Paul answered questions from the Council and some parishioners present. It was decided that this item be put on the next meeting agenda for discussion and decision.

- 3.6 **(3.6) Outstanding Invoices to LGS - update**  
So far we have not received any response to the last letter sent requesting that the invoices be reduced by 20%.
- 3.7 **(6.5) Vegetation surrounding Pond, Graveley Way – update**  
The clerk has written to all properties concerned. She has been approached for a telephone number for Tree Specialist by one property owner. P.B advised that another property owner has also made enquires to arrange for work to be carried out. Clerk will write another letter informing the property owners that they can approach our Tree Warden for advice and also to point out that the same contractor has been instructed by 2 properties so he may be willing to look at other properties as well.
- 3.8 **(5.4) Update regarding changes to Street Light by CCC and Balfour Beatty – update following village meeting**  
Clerk reported that the meeting had gone well, approximately 25-30 parishioners had come and the ladies from Balfour Beatty had answered questions.
- 3.9 **(5.6) Update regarding erosion of banks on pond in Graveley Way**  
S.W gave a summary and reminder of the background of this item. There is still an ongoing dispute over ownership of the bank as Parish Council does not own it. UK power have now fixed the exposed power cable and made a temporary repair of the bank with nylon sandbags. K.D had received a call from CCC advising him that UK power should be responsible for the upkeep of the bank. It was agreed that we need to keep communicating with CCC to keep on to UK power. We will write to CCC again in April.
- 3.10 **(5.5) Update regarding working group to resolve outstanding Easements over the green**  
Not had a chance to meet yet, so this will be added to the next agenda.
- 3.11 **(5.7) Update regarding further possible action regarding recent abandoned car on the green**  
The Clerk had spoken to the Police who advised that there are 2 possible courses of action. 1) Write to the DVLA to ask for vehicle owners details and write to them ourselves. 2) Raise an incident – Crime of anti-social behavior then a PCSO would be sent to speak with the owner. It was agreed that we will approach the DVLA and K.D will write to vehicle owner.
- 3.12 **(5.2) Update regarding Green management policy from Cllr Dunk**  
Policy documents are now with the clerk and on the website. The PC need to decide what to do regarding the map, should it be available just for the PC or should the PC sell copies? PC own the copy write. The working group is meeting on the 19<sup>th</sup> March regarding the leaflet. There is an active list of volunteers. A list of jobs is needed.
- 3.13 **(6.8) Update regarding additional name to be added to the World War 1 plaque on Lych Gate**  
P.B read email received from Margaret Shadlow regarding the above. P.B will chase memorials trust. P.B pointed out the error in Spectrum
- 4 **Committee, Working Groups and Members items**
- 4.1 **(5.1) Report from Cllr Goodridge regarding MLEI community based energy scheme**  
A.G reported that CCC, Peterborough and HDC are involved with this scheme of funding to trying to create energy in more viable ways. It was thought that it would be good to see if we can find ways of creating cheaper energy within the village. A.G will ask a representative from MLEI to come to the next PC meeting to present to us.
- 4.2 **A14 working group to meet with Alan Hendry of Jacobs- re:-proposed upgrading of A14**  
A meeting has been arranged between the A14 working group and Alan Hendry of Jacobs for the 20<sup>th</sup> March. This is an informal meeting. Jacobs are currently employed by the Highways Agency (HA) to undertake early stakeholder engagement on the proposed upgrading of the A14.

**5 To consider any correspondence/communications received requiring decision or action**

**5.1 To consider email received from Chairman of the village hall management committee regarding the state of the village hall car park**

S.W & J.P who sat on the Parish Council when this issue was raised last year felt that although this had been discussed and it had been agreed to carry out some repair work the work was not completed. This was due to the previous Council standing down and no Council being in place at this time. Going forward it was agreed that the green working party would look at repairs required and price. This will be reported back to the PC once they have this information.

**5.2 To consider action to be taken regarding damaged shutter on cricket pavilion**  
Clerk to get quotes to make repairs and also get separate quotes to reinforce

**5.3 To consider inviting Frank Mastrandrea to come to speak to the Council regarding affordable housing**

The Council felt that at this time there was no need to invite Frank Mastrandrea. Alan Williams presented at the PC meeting in November 2013 and it was felt the PC did not want to take this further at the moment. Clerk to respond to Mr Mastrandrea. P.B prop, J.P 2<sup>nd</sup> , K.D against, A.G abstained, rest of Cllrs in favour.

**5.4 To consider requests made to Balfour Beatty to change the proposed light changes at The Paddocks**

Emails have been received by the majority of residents living at The Paddocks asking Balfour Beatty to remove the light from outside No 1 and to upgrade and leave the light outside No's 6&7. It was agreed the clerk will let BB know that the PC have no problem with this.

**6. To consider and decide upon matters relating to Finance and Risk assessment**

**6.1 Authorise payment of any bills**

6a Jo Perez	Clerk's February Salary	£ 419.77
	Clerk's Expenses – printer paper	£ 6.50
	Sympathy card	£ 1.50
	Total	£ 427.77
6b John Carter	Shortfall payment of S/O	£ 40.00

Payments approved, P.B prop, G.B 2<sup>nd</sup>, All in favour

**7. Councillors items**

S.W advised that a Firework meeting had taken place which was a good meeting. He will advise if this is to be requested to be included on the next meeting agenda

K.D advised that the Willow Tree that has fallen at the Crossroads Pond and fallen tree at Sparrow Way should be considered for inclusion on the next meeting agenda. Ian Stott will be reviewing and looking at costs.

A.G will chase update on CFT as was not able to attend meeting.

**8. Closure of meeting**

Meeting closed 9.20pm

**Signed.....Date.....**

