

HILTON PARISH COUNCIL

I hereby give notice that as previously arranged, the Annual Parish Council Meeting will be held at 7.30pm on Monday 12th May 2014 in the Methodist Church, Potton Road, Hilton.

The Public and Press are cordially invited to be present.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Jo Perez
Clerk

06/05/14

AGENDA

1. To Elect Chairman and receive the Chairman's declaration of acceptance of Office
2. To receive any apologies for absence and declarations of interest

Comments and observations from members of the public and to receive reports from the County and District Councillors (NB *Comments from the public should be relevant to items on this agenda only*)

3. To approve the minutes of the previous meeting of the Parish Council on 7th April 2014 and the extraordinary meeting held on the 16th April 2014.
4. To Elect a Vice Chairman and review committees and working groups – See Appendix A for details
5. Matters arising or carried forward from the last meeting for discussion and decision
 - 5.1 (3.1) Cambridgeshire County Council Minor Improvements Scheme - update
 - 5.2 (3.6) Vegetation surrounding Pond, Graveley Way
 - 5.3 (3.7) Update regarding working group to resolve outstanding Easements over the green
 - 5.4 (3.8) Update regarding abandoned car on the green
 - 5.5 (3.9) Update regarding Green management policy from Cllr Dunk, including update on tree at crossroads and Sparrow Way
 - 5.6 (3.10) Update regarding additional name to be added to the World War 1 plaque on Lych Gate
 - 5.7 (3.11) Update on Village Hall car park – discuss quotes received
 - 5.8 (3.12) Update on damaged shutter on cricket pavilion – discuss quotes received
 - 5.9 (5.1) Update following meeting with Insurance Company – Came & Co
 - 5.10 (5.2) Update on Community Chest Fund – Hilton Village Handbook
 - 5.11 (5.3) APM- Annual Parish Meeting – discuss invitations
 - 5.12 (4.4) Green Management Group – list of jobs – update on current list and new requests
 - 5.13 (4.5) Green Management Group – map printing and costs - update

6. Committee, Working Groups and Members items.
 - 6.1 (4.1) A14 working group - update following 2 recent meetings held by the Highways Agency and Jacobs. Discuss if it is possible to put updates on the website following WG meetings.
 - 6.2 (4.2) Discuss Planning committee meetings – discuss if these can be held on another day other than Wednesday as previous agreed due to venue availability
 - 6.3 Fireworks Group Meeting - update
 - 6.4 HAT- Cllr J Perez – update Council

7. To consider any correspondence/communications received requiring decision or action and any other agenda items
 - 7.1 Discuss request from Fenstanton Youth FC to continue to use the green for all home matches for the 3 teams and possible review of figures
 - 7.2 Discuss request from a Parishioner to put temporary signs up by the Graveley Way Pond to remind drivers to slow down as ducklings are crossing
 - 7.3 Discuss request from Mr Ilian for reimbursement of costs for items and products used when clearing the footpath from the Shop to Mill Hill End
 - 7.4 Discuss request from Sharon Walker, Feast Week Chair to level out and flatten area where the Marquee will be sited
 - 7.5 Discuss request from clerk to purchase 2 books to assist her with her job – 1 x SLCC – Clerk’s Manual £52.50 + £3.00 shipping. 1 x Local Council Administration 9th Edition- £75.00 + £3.00 Shipping
 - 7.6 Discuss Rodney Makeham continuing to cut the Green for the same fee of £40 per cut
 - 7.7 Discuss email from Julie Briggs – would we like to take ownership of tools from the disbanded Hilton Wildlife Conservation Group?
 - 7.8 Discuss placements of construction signs at building projects in the village
 - 7.9 Dog Fouling – stickers

8. To consider and decide upon matters relating to Finance and Risk Assessment
 - 8.1 Authorise payment of any bills
 - 8.2 Chairman to report on PC Accounts
 - 8.3 Discuss Pavilion Utility Charges

9. Councillors items – information only. No discussion and no decisions can be made

10. Closure of Meeting.

