

**MINUTES OF THE HILTON ANNUAL PARISH COUNCIL MEETING HELD ON TUESDAY 2ND
MAY 2016 7.30 AT THE VILLAGE HALL, HILTON**

1. To Elect Chairman and Vice Chairman and to receive declaration of acceptance of office forms for all Councillors.

Cllr Peter Balicki will continue to stand as Chairman, G.B prop, W.W 2nd, all Cllrs were in favour. Cllr Graham Barradell will continue to stand as Vice Chairman, P.B prop, K.D 2nd, all Cllrs were in favour.

2. To receive any apologies for absence and declarations of interest

Apologies were received from Cllrs S.W, S.P and R.C due to other commitments. Cllr K.D declared an interest in item 7.1 – 7d

Present: Cllrs P Balicki, G Barradell, K Dunk, A Goodridge and W. Wilson

In Attendance: Jo Perez (Parish Clerk), Cllr I Bates and 4 Parishioners

Comments and observations from members of the public and to receive reports from the County and District Councillors (NB *Comments from the public should be relevant to items on this agenda only*)

Parishioners Open Session

Parishioners were invited to participate stating to which item on the agenda they wish to comment.

Margaret Shadlow – item 6.2 – Village of the Year 2017 – as the deadline is the 14th May, Margaret felt there was insufficient time to apply.

Andy Bush – item 4.2 – Pavilion Electrics – would like to know what the report said.

Cllr I. Bates – item 4.2 Pavilion Electrics – would like to know where equipment currently stored will go? K.D explained it is hoped that an additional store room will be built on the back of the Pavilion.

3. To approve the minutes of the previous meeting of the Parish Council 3rd April 2016

The minutes of the Parish Council meeting held on the 3rd April 2017 were approved, P.B prop, G.B 2nd, all Cllrs were in favour.

4. Matters arising or carried forward from the last meeting for discussion and decision.

4.1 (3.1) Co-opt for the position of a new Parish Councillor.

Only one resident applied for the position, so Ian Stott was co-opted to join the Parish Council, P.B prop. K.D 2nd, all Cllrs were in favour.

4.2 (4.5) Pavilion Electrics – discuss and agree way forward

Cllr G.B has sought further advice regarding the Electrics in the Pavilion, he has contacted 3 electrical contractors and has been advised on essential work required to ensure it is to the standard applicable when the electrics were done. Cllr G.B read aloud the report and which items required attention. The PC will need to gain access to the box outside by the tree to check what cable is there, the Clerk will liaise with Feast Week to organise this. Contactor 3 has agreed that he will carry out the work to bring to a safe certified standard at a cost of approx £150.00. P.B proposed a spend of up to £200 be agreed in order to get the work done before the Dog show. K.D 2nd, all Cllrs were in favour.

4.3 (4.4) Street Light – discussion and decision on LED light at car park adjacent to Village Hall

The PC decided to keep the LED light, but the Clerk will enquire whether this can be turned down at all or if other options may be available. P.B prop, W.W 2nd, all Cllrs were in favour.

5. Committee, Working Groups and Members items

5.1 (4.2) Green Open Spaces Management – updates - including Path rework specification

All planned tree work is now complete, logs are available, one barrow per family please. A Path specification has been drawn up to address the state of many of the Village PC owned pathways. This will be put out to tender to 3 contractors. Any mowing issues should be reported to Cllr K. Dunk. Cllr Barradell advised that the VH are hoping to plant a memorial tree at the back of the VH, by the Pond where a Beech Tree came down.

5.2 Review committees and working groups – See Appendix A for details

It was agreed that this be brought back to the next meeting due to some Cllrs not being present and a new Cllr being co-opted.

6. Matters arising or carried forward from the last meeting for discussion and decision

6.1 (4.1) Parish Plan – further update following last meeting

3 Open meetings have now been held with approximately 30 people attending over the course of the 3. Cllr A.G has concluded there are some key areas that these Parishioners felt should be considered. Cllr P.B asked that the working group carry on with the original remit of addressing the 28 actions on the original report. It was suggested that discussions with Fenstanton and Papworth regarding cycle paths and funding would be a good idea. With the improvement to the PC website imminent this should help improve communication in the Village.

6.2 Channel 4 TV programme: VILLAGE OF THE YEAR 2017 - Winning Village prize £10,000 - www.villageoftheyear.co.uk closing date 14.5.17- discuss and decide if the PC wish to enter

The details of this were sent to the PC very recently and the application process is very simple. It was agreed that Cllr P.B and Cllr G.B will complete the application. P.B prop, W.W 2nd, 1 abstained, all other Cllrs were in favour.

6.3 Fenstanton Youth Football Club – request received for permission to use Hilton Green during season 17/18 for one team only and revised cost?

As only one team will be using the Green for matches only and no training, it was agreed to revised the amount charged to £150.00. P.B prop, G.B 2nd, all Cllrs were in favour.

6.4 Labyrinths in Britain - request to use the Village Green and walk the Maze 10th June, approx 24 attendees

The PC is happy to agree to this request and asked the Clerk to ask that if they have any interesting facts regarding Hilton turf maze to please share them with us.

6.5 Community Chest Grant – £5,000, or 50% of the total cost of the project, whichever is the lower amount, deadline 31.5.17 – discuss and decide if the PC wish to apply – Community Chest Eligibility Criteria 2017/18

It was agreed to apply again for funding for a new village handbook. Cllrs P.B and G.B will assist with the application. P.B prop, G.B 2nd, 1 against, all other Cllrs were in favour.

7. To consider and decide upon matters relating to Finance and Risk Assessment

7.1 Authorise payment of any bills.

7a John Carter (JSC)	S/O April 2017	£660.00s/o
7b Ecotricity	Electricity charges (estimate) 25.02.17 – 24.03.17	£21.41DD
7c R Makeham	Cricket Pitch mowing , 26 th March/4th,17th,30 th April	£180.00 chq
7d Cllr K. Dunk	Refund CC payment for Eviction notice to Illegal Travellers	£605.88 chq

7.2 Authorise Clerks salary and expenses

Jo Perez	Clerks Salary - April	2017	£456.30 s/o
	Increase in salary not yet changed to be included in standing order		£ 82.77 chq
	Back dated salary 2015-16		£ 52.00 chq
	Back dated salary 2016-17		£785.20chq
	Total		£919.97 chq

7.3 Monies received

Precept - £27,570

7.4 Finances to year end 31.3.17 – advice on how the year finished.

End of year finances are being worked on ready for our Audit. Details will be presented for approval at our next PC meeting.

8. Councillor’s items – information only. No discussion and no decisions can be made.

Village Hall – AGM 15th May. Clearing up after travellers is required. APM- any questions for A14 should be sent to the Clerk.

Annual Parish Meeting will take place on Tuesday 9th May at the Village Hall.

Next Parish Council Meeting is on the 5th June

9 Closure of meeting

Meeting closed 20.55

Signed.....Date.....

