

**MINUTES OF THE HILTON PARISH COUNCIL MEETING HELD ON MONDAY 7th NOVEMBER
2016 7.30 IN THE VILLAGE HALL, HILTON**

Present: Cllr P Balicki (Chair), Cllr G. Barradell, Cllr K. Dunk, Cllr S. Partridge, Cllr J. Perez, Cllr S. Walker and Cllr W.Wilson

In Attendance: Jo Perez (Clerk), Cllr I. Bates, 6 Parishoners.

1. To note Apologies for Absence

Cllr A.G due to holiday commitment, Cllr R.C due to work commitment

Declarations of Interest

Cllr J.P item 6.2 and 6.3, Cllr G.B item 5.2

Parishioners Open Session

Parishioners were invited to participate stating to which item on the agenda they wish to comment.

Ken Attwood – item 4.3 A14 Traffic Monitoring – Mr Attwood believes that A14 construction vehicles are already using the village for access and he has reported this to the Police and Highways. The Chair advised Mr Attwood to let the Clerk know and she would also report to Highways who are being responsive to any issues so far.

No comments from Cllr I. Bates

2. To approve the minutes of the Parish Council Meeting on 3rd October 2016 and the Planning Committee Meeting held on 6th July 2016

The Minutes of the full PC meeting held on the 3rd October were approved and signed as a true record. P.B Prop, J.P 2nd, S.W abstained as not present, all other Cllrs were in favour. The Minutes of the Planning Meeting held on 6th July were approved and signed as a true record. G.B prop, W.W 2nd, all Planning Committee Cllrs were in favour.

3. Matters arising or carried forward from the last meeting for discussion and decision

3.1(3.1) 20mph Mick George Voluntary signs now up and more information regarding 20mph signs LHI funding costs and enforcement

20mph Mick George signs are now in place. The Clerk has been advised by the Police that if 20mph speed limits are legally and correctly obtained then they are enforceable. P.B would like to arrange a meeting with the Police to understand the requirements to enable the Parish Council to apply for LHI funding for 20mph speed limit through the village. The PC will put notices up to encourage everyone to drive at 20mph through the village.

3.2 Reported to Stagecoach/Whippet buses using Scotts Crescent.

The Clerk has contacted both Stagecoach and Whippet. No response from Stagecoach so far. Whippet has responded and P.B read out the email received. Whippet sees no reason to prevent their drivers using this route. The Clerk will reply to Whippet and supply photographs of the road and ask that they consider whether they need to use this route and if and when they do, to please drive carefully.

4. Committees, Working Groups and Members items

4.1 (4.1) Green Open Spaces Management- Trees quotations, Ditches, discuss R. Makeham continuing mowing the Cricket Pitch and possible price increase and any other matters arising

K.D will arrange for another quote for the Tree work required and bring this to the next meeting.

Whilst the water level is low at the Ware, K.D requested that the Parish Council approve repairs to the Ware bank close to the crossroads be carried out. This would require two people and a quote of £150.00 has been received. As this is time sensitive issue the Parish Council approved this work. P.B prop, G.B 2nd, all Cllrs were in favour.

The Parish Council have been asked to consider whether they wish to retain the services of Mr Makeham to cut the Village Cricket Pitch. Mr Makeham has requested that his payment be increased from £40.00 to £45.00 per cut as he has not increased his cost for a number of years. The Parish Council are very happy with Mr Makeham's work and feel it is a fair increase. It was agreed that the PC are happy with the increase and would like to retain Mr Makeham's service. K.D prop, P.B 2nd, all Cllrs were in favour.

4.2 (4.2) Parish Plan – working group further information following meeting and Parishioner comments/idea for funding

Cllrs A.G, J.P and R.C met and discussed the actions not completed from the previous Parish Plan and are looking at what is achievable. A.G has spoken with Ian Stott, Margaret Shardlow and Julie Briggs who are interested in being part of the Working Group. J.P hopes that the working group will consist of approx 8 people from a cross section of parishioners. A working group will be proposed at the next meeting.

4.3 A14 – Workmen reported for unhelpful behaviour, Traffic Monitoring in village? Further information. Project Funding

Highways England has dealt with the report of some of their workforce behaving inappropriately throwing spades and climbing one of the Walnut trees on the Green. Unfortunately the Police were unable to help with Traffic Monitoring through the Village during the recent Weekend closure of the A1198, they advised this would be up to Highways England and Highways England but they were unwilling to do this. The Clerk will contact Highways England to ask if they could help in anyway if the PC applied for A14 funding for a cycleway/path along the road from Hilton to Fenstanton.

4.4 (4.4) Fireworks – Feedback from the event.

The Firework event was a great success and there was a really good turnout. Takings from the event were £1403.75. Any profit will be kept separately to use towards future Firework Displays once the Hutton Family donation comes to an end. It is possible new equipment, Fencing, Posts and candles may be needed for next year. The Clerk will thank the Firework Committee and volunteers. Cllr G.B requested that a review of the last 5 years takings be made to see if the PC is in net profit or loss. He suggested monies could then be taken from this year's profit to top up net loss.

4.5 Planning - Community Infrastructure Levy (CIL) – payment received £1759.86

This payment has been received as 15% of the value of the property 7C Church Lane. The Clerk will find out what this can be spent on.

5. To consider any correspondence/communications received requiring decision or action and any other agenda items

5.1 Discuss letter received from Dr Way regarding Boundary and Access to his property

There was an error in the position of Dr Way's property on the PC map. This will be corrected and P.B and K.D will advise Dr Way when this is done.

5.2 Discuss and decision- email request to change driveway material at Wynchmore, The Green

P.B read out the email from Mr Ward requesting to change the material of his driveway across the Green from gravel to tarmac. It was discussed that most of the driveways around the Green are gravel, Park Farm being an exception. The Parish Council felt that gravel was more in keeping with the surrounds and it could set a precedent if the driveway was changed to tarmac. The Parish Council would like the driveway to stay as gravel and the Clerk will inform Mr Ward. K.D prop, S.P 2nd, all Cllrs were in favour.

5.3 Discuss email from Traffic Regulation CCC regarding prevention of vehicles using Church End when Road Closure sign shown due to Flooding.

The Parish Council has received an email from CCC advising that they intend to make an order to prevent any vehicle using the Church End (Ford) when a road closure sign is present. The Parish Council would like to understand from CCC how this will be monitored, how quickly they will respond to a flood and erect a sign and also when it will be removed?

Currently a resident often erects a sign when a flood occurs, will CCC support this and can the PC take the sign down once flooding has dispersed. The Clerk will enquire and report back at the next meeting.

5.4 Email received to ask that all existing and new volunteers for the community Gritting Scheme complete and return form to CCC – link to go on the website.

The Parish Council will add the link to their website. Anyone wishing to Volunteer will need to complete and return a form to CCC.

5.5 Car in ditch – discuss and decide on further action

P.B read out the response from the Police regarding this issue. Unfortunately the Police will not be taking the matter any further. The PC are disappointed to learn this and feel that the issue is not being dealt with despite the PC following instructions previously given by the Police the last time there was a similar incident. The Clerk will contact the Police again to ask for the matter to be looked into further. The PC will also get quotes for the repair to the fence and write to the driver of the vehicle to ask that he cover the cost.

5.6 Discuss the issue of Cars parking on the Green

K.D will speak with the Football Club to ask that they do not park on the Green and letters will be sent to properties to remind them not to park on the Green. K.D will also get quotes on 'No Parking' signs and bring to the next meeting to discuss.

5.7 Elections – new Parish Council election information

HDC is proposing that election dates for Town and Parish Councils change to coincide with the District Council elections from May 2018 and a period of four years thereafter. PC noted this proposal which would bring the PC elections forward by two years.

5.8 Devolution – bus services- discuss

The PC discussed the issues it could face if devolution happens, including issues with the bus service. This will be discussed in more detail if and when devolution happens.

5.9 Huntingdonshire Design Guide – Supplementary Planning Documents (SPD)- discuss

The Parish Council advised that all Councillors on the PC Planning Committee should read this document. K.D advised that the document shows Hilton remains as a small development, with infill only and no more than 3 houses.

6. To consider and decide upon matters relating to Finance and Risk Assessment

6.1 Authorise payment of any bills

6a John Carter (JSC)	S/O October 2016	£ 660.00
	Cost of spray for Play Park tiles	£ 19.90chq
6b R. Makeham	Cricket Pitch – mowing –8.10.16 & 26.10.16	£ 80.00chq
6c B. Ashby	Handyman Duties -Sept/Oct 12Hrs	£ 75.60chq
6d K & M Lighting Services	Street Light Maintenance 1.10.16 – 31.12.16	£153.82chq
6e Terrys Electrical Services	Test and inspect electrical installation – Pavilion	£198.00chq
6f Ecotricity	Electricity charges (estimate) 25.8.16 – 24.9.16	£12.81DD
6g Ecotricity	Electricity charges (actual) 25.9.16 – 19.10.16	£63.21DD
6h British Royal Legion	Donation (Poppy Appeal)	£ 60.00chq
6i SLCC	Clerk Membership	£103.00chq

P.B prop, K.D 2nd, all Cllrs were in favour.

6.2 Authorise Clerks salary and expenses

Jo Perez	Clerks Salary – October 2016	£456.30 s/o
	Work from home allowance	£100.00
	Telephone Costs Jan 16 – Nov 16	£ 51.00
	Postage	£ 6.40
	Total cheque	£157.40

P.B prop, S.P 2nd, all other Cllrs were in favour

6.3 Authorise and Pay Clerks SLCC membership renewal £103.00

The Parish Council agree to pay the membership, see 6.1.

6.4 (6.3) To consider the Finance and G.P committees recommendation to increase the precept by £500.00. To be voted on at the December PC meeting.

The Finance and G.P committee recommend that the precept is increased by £500.00 to £27,570. All Councillors are asked to consider and this will be voted on at the next PC meeting in order for the precept to be submitted on time.

7. Councillors' items – information only. No discussion and no decisions can be made.

J.P will be attending a road safety and HCV meeting where 20mph will be discussed. J.P met with Wickstead regarding the playpark. S.W would like to organise a Pavilion meeting.

8. Closure of meeting

Meeting closed 9.09pm

Signed.....Date.....