

**MINUTES OF THE HILTON PARISH COUNCIL MEETING HELD ON MONDAY 6th OCTOBER 2014
7.30 IN THE VILLAGE HALL**

Present: Cllrs P.Balicki, G.Barradell, D. Bates, K. Dunk, A. Goodridge, S.Perry, S. Whyte, W. Wilson

In Attendance: Jo Perez (Parish Clerk), Cllr Ian Bates, Cllr Dew and 6 Parishioners.

1. To note Apologies for Absence

Apologies for absence were received from Cllr J.Perez as travelling with business.

The Chair advised the Parish Council that due to PC meetings now being recorded and the possibility of live streaming, that whilst the Parish Council committee will be aware of reasons of Councillor absence the reason will not be declared at the meeting but will be recorded in the minutes.

Declarations of Interest

Cllr P.B has a pecuniary interest in item 6.1 (6j) omitted at the beginning of the meeting but declared before voting. Although this payment had been previously authorised and was to re-date a cheque.

Parishioners Open Session

Parishioners were invited to participate stating to which item on the agenda they wish to comment.

Item 3.1 – Fireworks- Andy Bush – In Dec 2012 there was a shortfall on Fireworks, why have the PC not built a contingency plan for such eventualities as bad Weather? Have the Town Trust actually agreed to contribute £500? Has the Town Trust been asked to share the costs with the PC in the future?

Item 3.5 – Broken Bench – Margaret Shardlow – Concerned about not pursuing the kind offer to make repairs for free on the bench.

Item 4.4 – Standing Orders – Andy Bush – At the last meeting the Chair waived part of the standing orders regarding the filming. The request should have gone to full Council to be discussed and voted and the Clerk and Chair should know this.

Ken Harris – Neighbourhood Watch – advised the PC that there have been 2 burglaries in the village and the Police responded and have quickly put feedback on the neighbourhood watch website. Ken would like to commend 'Our Watch website'.

Cllr Doug Dew – HDC – Local Plan has been put back a couple of months, it was due to go for final briefing but they realised it hasn't been out for consultation for some time, so they want to do that before it goes to the directorate. Budget- HDC- still under financial constraints. HDC will be trying zero based budgeting over the next year, starting with 3 departments.

Cllr Ian Bates – CCC – Neighbours of Cllr Bates were the houses burgled, be a good idea to put something in Spectrum. Jewellery seemed to be what the burglars were after.

County budget – County doesn't have the same opportunity to raise money as District as they do not own any Leisure centres etc. By the end of the month we should see what will be suggested as cuts and these suggestions will be in the local papers.

Open session closed 7.49pm

2. To approve the Minutes of the Parish Council Meeting held on 1st 2014

The minutes of the meeting on 1st September 2014 were approved as a true record and signed by the Chairman, S.W proposed, A.G 2nd, P.B and S.P abstained as not present at this meeting, all other Cllrs were in favour.

3. Matters arising or carried forward from the last meeting for discussion and decision

3.1 (3.2) Fireworks – update

Fireworks for this year's display have been purchased. The working group have discussed scaling down the event for the future. They want to run the event this year as in previous years to gauge how it goes. Following this year's event they want to be able to discuss adopting the new plan going forward with the Town Trust. K.D prop, S.W 2nd, all were in favour.

3.2 (3.3) A14 – update following exhibition and other news

The A14 exhibition was well attended and the ideas and comments from residents had been impressive. Thanks were expressed to Cllr K.D for all the hard work with the drawings. The HA have advised the PC that they would like to set up a meeting to discuss the outcome of the exhibition. Once The HA have put forward their plans to the planning inspectorate the A14 working group will do a flyer drop to residents to advise them of the dates for comments to be made. HPC and HAT have discussed working together.

3.3 (3.4) Cambridge Future Transport – update

Any comments or thoughts had to be in by the end of September, so A.G advised that the best thing for Hilton would be to have a multi-use ticket that could be used between Stagecoach and Whippet services. Whippet have advised us, through Ann's meeting, that a dual ticket system had been discussed but was not being taken forward by the companies at the moment.

3.4 (4.1) Green Management Open Spaces – Tree quotes, Village Map, Use of Green and other updates

We are still waiting on all the Tree quotes, the Willow over the pond needs to be added to the list to be quoted for. A realistic budget for work over the coming 12 months needs to be looked at.

The Village Map is now available to purchase, a display model will be put up in the Village Hall with details on how to purchase and cost and an update on the noticeboard.

Ash on the wilderness will be cleared around the 18th/19th October. The playground will be looked at tomorrow evening to try to find a solution to the slippery surface.

P.B and G.B attended a Village Hall Committee meeting to discuss the use of the Green. The Policy working group will look to create terms and a policy to clarify the use of the Green and bring back to the PC once completed.

3.5 (5.2) Broken Bench outside the Methodist Church – update

The bench has been removed in order for it to be looked at properly. The bench will be repaired without any cost to the PC and the PC will approach those that made the kind offers to help with repairs. It has been confirmed that the engraving on the bench was done by Mr Garnett. The alternative would be to replace but the cost for a replacement would be between £250-£500 depending on quality.

4 Committee, Working Groups and Members items

4.1 Planning Committee – update

G.B advised the PC that the planning committee have received an appeal against the decision at No 7 Church Lane. He proposed that the original comments were resent. G.B prop, P.B 2nd, 2 abstained, rest in favour.

4.2 Emergency Plan – update

The PC has not had the opportunity to read through the proposed plan fully and therefore would like it to come back to the next meeting.

PC meeting was closed at 20.21 and opened to Ken Harris in order for him to give the PC an idea of what was in the plan.

He advised the PC that there had been little change from the last plan. There is a subtle change in the structure, including unexpected events which rarely happen. He also expressed that residents should have their wits about them to understand what they are seeing. There has been major work carried out on flood alleviation, however, residents are requested to remain vigilant during bad weather. Ken explained that HDC do have a responsibility to assist people and provide sandbags, although they cannot quantify how quickly they could respond. Cllr Bates asked if the new plan would be sent to the local authorities. Ken said it could be but wouldn't want it to hold things up.

Open session closed at 20.29 and re-opened to PC meeting.

4.3 Speedwatch

There seems to have been a breakdown between Speed watch and the Constabulary. The Chairman read out an email that Cllr Perez had sent giving a background to the situation. It was decided that the Clerk will contact the local Police to get more information from them.

It was also suggested that we invite our Local PC to attend our meetings as they have in the past. The Clerk will arrange this.

4.4 Standing Orders/Code of Conduct

It was proposed that we adopt the new code of conduct from HDC with date of adoption as today. P.B prop, W.W 2nd all were in favour.

P.B explained that there was some confusion on the changing of the standing order which now allows the audio and visual recording of PC meetings. As this is new legislation and there is no choice but to allow it the PC did not vote on this change to standing orders. This was corrected at this PC meeting. It was proposed to make this change to our standing orders. P.B prop, D.B 2nd, 3 abstained, the rest were in favour.

S.W made a statement to say that, in the meeting last month, it was made clear that there had been a change in the law regarding the recording of Parish Council meetings. Therefore the current standing orders would have to be changed to reflect that fact once guidance was received on the recommended wording. He said that he did not understand why we had just voted on the principle of making a change to the standing orders rather than waiting to vote on the adoption of the revised wording.

Furthermore, he did not understand why a certain parishioner had misinterpreted the statement made by the chairman at the last meeting as representing an immediate, de facto alteration to the standing orders or, despite subsequent clarification provided by the clerk, had persisted in this view, sent multiple emails and even raised the issue on an online forum.

4.5 Invoice received from Balfour Beatty regarding light removal

The Clerk updated the PC, she advised that an invoice had been received but it had been for the full amount. When the work was carried out the road was not closed as originally advised and therefore the invoice needs amending accordingly. The Clerk has advised Balfour Beatty of this and is awaiting a revised invoice.

5 To consider any correspondence/communications received requiring decision or action

5.1 Play Park

The Green Open Spaces working group will be looking at the park and particularly light getting into the park. They will be looking at the trees around the park. They will report back at the next PC meeting.

5.2 Winter Volunteer Scheme

We will put the letter received regarding Winter Volunteers onto our website, if anyone is interested they can contact the Clerk, there is a form for volunteers to sign. There is already a group of Volunteers within the village.

5.3 Discuss Balfour Beatty Street Lighting Maintenance Contract

We have received a contract from Balfour Beatty, it offers the PC better rates if the PC signs up to a 3 year contract. It was suggested that we look at previous contact to see what other changes there are and bring to the Finance and General Purposes meeting.

6. To consider and decide upon matters relating to Finance and Risk assessment

6.1 Authorise payment of any bills

6a	Jo Perez	Clerk's September Salary	£ 435.06chq
6b	SLCC Membership	(approved at June meeting)	£ 109.00chq
6c	SLCC	Books –Local Council Administration Clerk's manual & binder	£ 66.00chq £ 47.50chq
6d	John Carter	S/O September	£ 575.00s/o
6e	Rodney Makeham	Grass cutting – Village Green 5.9.14, 13.9.14 & 20.9.14	£ 120.00chq
6f	E-on	Electricity (estimate) September in credit	£ 34.70
6g	PKF Littlejohn	External Annual Audit Return	£ 240.00chq
6h	Village Hall	A14 Exhibition 21, 22, 23 September 14	£ 48.00chq
6i	Royal British Legion	Poppy Appeal Donation	£ 60.00chq
6J	Peter Balicki	A14 Flyers (re-date cheque issued in Dec 2013)	£ 15.00 chq

6.2 Receipt of monies

£11,523 precept received.

6.3 Annual Return

Been completed, no comments made. The annual return will be displayed on the noticeboard for 14 days.

7. Councillors items – information only. No discussion and no decisions can be made.

Next meeting Monday 3rd November 7.30 in the Village Hall

8. Closure of meeting

Meeting closed 8.58pm

Signed.....**Date**.....