

**MINUTES OF THE HILTON PARISH COUNCIL MEETING HELD ON MONDAY 2nd OCTOBER 2017
7.30PM IN THE VILLAGE HALL, HILTON**

Present: Cllr P. Balicki, Cllr G. Barradell, Cllr R. Collard, Cllr K. Dunk, Cllr A. Goodridge, Cllr S. Partridge, Cllr I. Stott, Cllr S. Walker and Cllr W. Wilson

In Attendance: The Clerk (Jo Perez), 3 Parishioners, District Councillor D. Dew

1. To note Apologies for Absence

County Councillor I. Bates

Declarations of Interest

None

Parishioners Open Session

Parishioners were invited to participate stating to which item on the agenda they wish to comment.

Margaret Shardlow - Item 5.2 – HGVs – mentioned emails she had sent to the Clerk regarding this issue of vehicles using the village during prohibited hours.

Cllr. D Dew – Updated the PC on issues he is involved with;- currently scrutinising the Local Plan so it's ready for submission next year. He informed us of Government changes to the rules on how housing is calculated and it appears that another 6,000 houses need to be found. First case where the 5 year housing supply target set by Government has not been reached, although according to district council figures it show they have been met. So this is being looked at very carefully going forward. A car park review going on currently and details are being shared online. The Bus withdrawal from Whippett is an issue being looked at and ways of Parishes working together. The Local Plan will be submitted in March 2018 but he is not sure when it will be approved, could be 1-2 years.

2. To approve the minutes of the Parish Council Meeting on 4th September 2017

The minutes of the Parish Council Meeting held on the 4th September 2017 were approved as a true record. P.B prop, G.B 2nd, all Cllrs were in favour.

3. Matters arising or carried forward from the last meeting for discussion and decision

3.1(5.5) Decide on a working group to explore ideas/options once current funding for a bus service from Hilton comes to an end.

A working group was formed consisting Cllr P. Balicki, Cllr K. Dunk, Cllr A. Goodridge and Cllr I. Stott. They will meet to explore further and report to the Parish Council when they have information/ideas to share. The Clerk will contact Hemingford Parish Council to enquire about the survey they conducted.

3.2 (3.1) A14 – any updates inc telematics in vehicles

The Clerk has emailed Jade Petit – A14 Stakeholder Manager - as Highways vehicles are still using the Village. The new bridge at Godmanchester is now open.

4. Committees, Working Groups and Members items

4.1 (4.1) Green Open Spaces – updates

Following the recent inspection of Trees it is apparent that there is some urgent work required and therefore this work will be carried out as a priority. K.D prop, P.B 2nd, all Cllrs were in favour. The remaining Tree work will receive two quotes and be brought back to a full PC meeting for further discussion. The hedges in the Wilderness need cutting back, originally Lattenbury services were going to carry out the work. However, as there is still directed hours from the maintenance contract with JSC this, along with assistance from DHM at a cost of £400.00 will be a more effective way of carrying out this work. K.D prop, W.W 2nd, all Cllrs were in favour. The Clerk will inform Lattenbury.

JSC will re-cut the Maze using the remainder of the directed hours from the maintenance contract. Cllr K.D will contact English Heritage to see if they provide any funding. Two dates will be sent out to Councillors for Tree planting. The WI bench is ready to be rehomed but the condition of the ground needs to be assessed, this will come back to the next PC meeting.

4.2 (4.3) Appendix A – Parish Plan and Volunteer Group to amalgamate

Cllr A.G advised the PC why she thought it made sense to amalgamate these groups. The idea to amalgamate is so the Volunteer Group can then work on some areas of the Parish Plan. Any work that is established would still need to come to a PC meeting for approval. Cllr A.G had further information on the Parish Plan but as this is not an agenda item and not been seen by Cllrs it was decided to send information to Councillors to be discussed further at the next PC meeting.

4.3 (4.4) Website – update

The website is now up and running but before going live to the public Cllr K.D would like Councillors to look at it ahead of the next meeting and let him know if there are any further suggestions. It is hoped that it will go live after the next PC meeting.

4.4 (4.5) Fireworks – discussion and decision on admission prices

The cost of admission will be the same as last year £2.50 per adult and £1.00 per child. Cllr S.W said that FW are happy to do the catering, the clerk will make contact to confirm this. The wilderness will only be manned on the morning of the 4th November for any contributions to the bonfire from 8am – 1.00pm.

5. To consider any correspondence/communications received requiring decision or action and any other agenda items

5.1 Discuss and decide on request from HCV group to set up and cover cost of 3 x Nitrogen Dioxide tubes, total cost £292.50 to monitor traffic pollution in Hilton.

The Parish Council received an email from the HCV group regarding traffic pollution monitoring and would they would like to install 3 Nitrogen dioxide tubes in Hilton. Cllr P.B proposed this happen on the basis that the results will be shared with the PC, Cllr A.G 2nd and all Cllrs were in favour. The clerk will inform the HCV group.

5.2 Consider ways in which to tackle the issue of HGVs travelling through Hilton during prohibited hours following complaints from some residents

The clerk advised the PC that she has received a number of complaints recently regarding HGVs travelling through the village during prohibited hours 11pm – 7am. It was decided that the clerk will try again to see what help the Police may be able to offer as the PC has no power to enforce. It was also decided that this issue can be discussed in more detail when discussions are arranged regarding the Graveley Way junction.

The PC will continue to report A14 highways vehicles and if this is not resolved the matter will be escalated.

6. To consider and decide upon matters relating to Finance and Risk Assessment

6.1 Authorise payment of any bills inc clerks salary

6a John Carter (JSC)	S/O September 2017	£660.00s/o
6b R Makeham	Cricket Pitch mowing , 06.09.17 & 21.09.17	£ 90.00 chq
6c PKF Littlejohn	Annual Audit 2016/17	£240.00 chq
6d Royal British Legion	Poppy Appeal	£ 60.00 chq
6e Clerks Salary	Salary September 2017	£539.07s/o

P.B prop, R.C 2nd, all Cllrs were in favour.

6.2 Discuss Precept suggestion from the Finance and G.P committee

The Finance and general purposes committee recently met, the Precept for 2017/18`was discussed. An increase of 1.9% is suggested by the F & G.P committee. It is now for all Councillors to consider before making any final decisions. This would be an increase of

£523.83. This will be discussed further at the next PC meeting once Councillors have had time to consider.

6.3 Audit 2016/17 comments from external auditor

The audit has been completed and returned by the external auditors. There were two comments made that will need to be considered when completing the return next year. There are no financial implications.

7. Councillors' items – information only. No discussion and no decisions can be made.

Clr A.G has information regarding Cycle Paths and will share the information to be discussed at the next PC meeting.

8. Closure of meeting

Meeting closed 8.40pm

Signed **Date.....**