

MINUTES OF THE HILTON PARISH COUNCIL MEETING HELD ON MONDAY 6th NOVEMBER 2017 7.30PM IN THE VILLAGE HALL, HILTON

Present: Cllr P. Balicki, Cllr G. Barradell, Cllr R. Collard, Cllr K. Dunk, Cllr A. Goodridge, Cllr S. Partridge, Cllr I. Stott, Cllr S. Walker and Cllr W. Wilson

In Attendance: The Clerk (Jo Perez) & 3 Parishioners

1. To note Apologies for Absence

None

Declarations of Interest

Cllr R.C due to one contractor quoting is currently carrying out work for him

Parishioners Open Session

Parishioners were invited to participate stating to which item on the agenda they wish to comment.

A. Bush:- item 5.2 – on behalf of Margaret Shardlow- still being woken by HGV during prohibited hours. Item 3.4 – Are County Council doing any bus surveys? Item 4.4 – Is the Clerk or anyone else going to be able to update the website? 4.5 – Thought the Firework display was excellent.

2. To approve the minutes of the Parish Council Meeting on 4th September 2017

The minutes of the Parish Council Meeting held on the 2nd October 2017 were approved as a true record. Cllr P.B prop, Cllr G.B 2nd, all Cllrs were in favour. The minutes of the extraordinary meeting held on the 21st August 2017 were approved as a true record. Cllr P.B prop, Cllr W.W 2nd, all Cllrs were in favour, Cllr A.G abstained as not present.

3. Matters arising or carried forward from the last meeting for discussion and decision

3.1 (3.2) A14 - updates

Some members of the A14 Working Group met with 3 representatives from A14 Highways for an update. The project, on balance is on time. An archeological community dig is still planned probably nearer Huntingdon. Cover planting on the Hilton bund is planned for winter 2018 if bund is built by then. Some current roads will become redundant, some will be left for access but not all. They spoke of funding and there are two funds available:- Community Fund amounts up to £10,000 and Highways designated funds for larger projects.

There was a discrepancy on what vehicles were allowed to use the village for access. The original agreement with the DCO prohibited only delivery vehicles but they now advise that all Highway Vehicles should not be using the Village unless there are issues with surrounding roads. Telematics are now fitted to their Vehicles and the Clerk will continue to report any vehicles.

A date for the A14 tour bus to visit Hilton will be organised.

3.2 Parish Plan – updates for discussion

Cllr A. Goodridge presented an updated Parish Plan document. Themes that seem to be of importance to Villagers include Transport, Access, Safety on Roads, Housing and Facilities including sport. There was a lot of discussion around housing, with contradicting views. It was decided that the PC should hold off on investigating further until the Local Plan is finalised. It was felt that the Parish Council should concentrate on areas that are achievable and the Parish Council can influence. There has been a lot of interest and comments regarding cycle paths, traffic calming and the Pavillion, these are areas that the Parish Council can work on. It was decided that the current document is too long and should be condensed. It was decided that Cllrs K. Dunk and G. Barradell would assist Cllr A. Goodridge with summarizing and bring back to another meeting.

3.3 Cycle Paths – discuss proposal from Cllr Goodridge

Cllr A. Goodridge provided a document proposing what to do next regarding cycle paths. She has been in communication with Gerard Smith – A14 legacy fund and Mike Davis from CCC. Mike Davis has advised that Hilton is in the mix of potentially getting some help for cycle paths/footpaths. They are looking at this in batches but he was very clear in saying that the

main hurdle is the land for the pathway and getting support from local landowners would help an application for funding. It was suggested that the A14 working group look into this further and talk to our neighbouring villages as well as landowners. It was also suggested getting in touch with Sustrans (A UK charity making it easier for people to walk and cycle)..

3.4 Bus survey – discuss

Cllr I. Stott has adapted the Hemingford bus survey to suit Hilton. After discussion it was decided that a few amendments be made and the clerk would speak to Hemingford to see what response they got and whether they would add anything further to the survey. Once amendments are made the survey will be distributed to the Village.

4. Committees, Working Groups and Members items

4.1 (4.1) Green Open Spaces – updates including Trees, benches and other

The quotes for tree work have been received and work has been prioritised into A,B & C categories. The W.G would like to be able to have the work in columns A & B carried out and if budget allowed column C too. The work is distributed between the contractors. Trees along Graveley Way were also mentioned as possibly needing attention. However the WG commented that they do not currently require attention but they could be considered for next year's budget.

The Willow Tree at the end of Tithe Close is causing a few problems, hampering vision out of the Close and scratching car roofs. The Clerk will approach the homeowner at No 1 and ask if they would trim.

It was proposed that all work from columns A,B & C be carried out, Cllr P.B prop, Cllr A.G 2nd, all Cllrs were in favour.

Benches – work in progress and will repair ground before benches are returned.

Planting dates for 30 new trees are to be arranged and Parishioners will be advised where the planting will take place. A map of the planting areas will be on the website.

4.2 Paths - update

Two quotes for pathways have been received. Originally there were 3 Zones but CCC repaired one of the paths that belong to them, therefore only zones 2 & 3 require work. Zone 2- from Reeves House up to Manor Cottage. Zone 3- from 4 Church End to beyond the Pavilion. The surface will no longer be pea gravel but angular gravel used. Pathways will be 600mm wide. It is likely that there would be a discount offered if both zones were done at the same time. Work would be best carried out while leaves are down. Work should take approx 1 week to carry out. It was decided that further information is required regarding discount on both zones, so this will be brought back to the next meeting.

4.3 (4.2) Appendix A – Parish Plan and Volunteer Group to amalgamate

It was felt there was not a need to amalgamate these groups. Cllr P.B prop, Cllr S.W 2nd, 1 abstained, all others were in favour.

4.4 (4.3) Website – update including creation of HPC email database

The website went live a little earlier than planned, comments have been received to say it looks good and much improved. There have been a few teething issues but they have been sorted out. Thanks were given to Justo Perez for his work on the previous website. A flyer will be distributed (with the Bus survey) asking for email addresses from those Parishioners that would like to be kept informed of any important information. There were questions raised regarding data protection as guidelines changing. The Clerk will investigate this and report back.

4.5 (4.4) Fireworks – initial feedback from the event

There was a good turnout and the display was very good. Thanks were given to the Firework Committee and Feast Week. Craig Fleming is standing down from the Firework Committee and the clerk will enquire about any existing purchase discount for the fireworks

The takings this year were £1,410.00, costs were slightly more this year due to fencing, candles and posts being replaced. Last year (2016) the profit was £958.75 and this year the profit will be approx £875.00. 2 years' of the Hutton Estate money has been used, the profit made is being noted and will be used for future Fireworks. The clerk will establish who will be remaining on the Firework committee.

Cllr S.P brought to the attention of the Parish Council that some animals at Monach Farm were very distressed due to some fireworks being ignited after the display. Unfortunately this was due to some Fireworks not going off during the event and were ignited later. Monach Farm requested that in future the PC should inform them of similar situations. Also requesting that any personal displays around the Green advise Monach Farm.

5. To consider any correspondence/communications received requiring decision or action and any other agenda items

5.1 Discuss action following meeting with CCC regarding the Junction at Graveley Way/Potton Road

Cllr P.Balicki and Cllr K. Dunk met with Emma Cichy from Cambridge County Council to discuss possible options to improve the safety at this junction. The meeting went well but we were advised that there is no money available. Options were discussed but we would need to apply for a LHI – Local Highway Initiative for funding. Following the meeting an email has been received advising that CCC cannot help with any funding and we would need to apply for a LHI with our idea. It was decided that the Clerk would respond to CCC asking for their advice on what would be feasible before applying for funding as that was the purpose of the original meeting. The clerk will update residents.

5.2 Feedback from the Traffic Police regarding the issue of HGVs travelling through Hilton during prohibited hours following complaints from some residents

The Clerk has contacted Derek Crosby – Traffic Management Officer regarding this issue. He had advised that he will forward the email on to the relevant person and ask that they respond to the clerk. So far no response has been received. The Clerk will chase and ask for the name of the person to email directly.

5.3 Be a Councillor event – 15th November

Huntingdon District Council are holding this event, it is for people wishing to know more about becoming a Councillor.

6. To consider and decide upon matters relating to Finance and Risk Assessment

6.1 Authorise payment of any bills inc clerks salary

6a John Carter (JSC)	S/O October 2017		£660.00s/o
6b R Makeham	Cricket Pitch mowing 02.10.17,16.10.17 & 29.10.17		£ 135.00chq
6c Mr B Ashby	Handyman duties – Sept/Oct 2017		£ 59.85chq
6d Mr Craig Fleming	Fireworks pegs (Huntingdon timber) £ 67.85 & orange barrier mesh (Gibbs & Dandy) £29.98	Total	£ 97.83chq
6e K & M Lighting	Street Lighting Maintenance 1.10.17 – 31.12.17		£153.82chq
6f Ecotricity	Electricity charge (Estimate) 25.08.17-24.09.17		£ 25.96DD
6g Ecotricity	Electricity charge (Estimate) 25.09.17-24.10.17		£ 25.19DD
6h DHM Garden Maintenance	Wraggs Row – wilderness cut back		£300.00chq
6i Clerks Salary	Salary October 2017		£539.07s/o
	Expenses inc – toner & paper	£ 88.78	
	Postage	£ 3.90	
	Telephone costs	£ 15.06	
	Working from home	£100.00	
		Total	£207.74chq

P.B Prop, W.W 2nd, all Cllrs were in favour.

6.2 Precept – discuss further and possible decision increase by £520.00 –total £28,090

It was proposed that the precept request be made for £28,090. Cllr P.B prop, Cllr K.D 2nd, all Cllrs were in favour.

7. Councillors' items – information only. No discussion and no decisions can be made.

Cllr S.W update regarding the Pavilion. Pre-planning application response from HDC advised that a site meeting would not be required and a single Application should be submitted. This will be an agenda item for the next meeting.

In response to earlier discussions (item 3.2) Cllr I. Stott brought to the attention of the PC a statement within the Village Design Statement and read aloud a section regarding housing

8. Closure of meeting

Meeting closed 22.04pm

Signed **Date.....**