

MINUTES OF THE HILTON PARISH COUNCIL MEETING HELD ON MONDAY 4th DECEMBER 2017 7.30PM IN THE VILLAGE HALL, HILTON

Present: Cllr P. Balicki, Cllr G. Barradell, Cllr S. Partridge, Cllr I. Stott, Cllr S. Walker and Cllr W. Wilson

In Attendance: The Clerk (Jo Perez) & 5 Parishioners

1. To note Apologies for Absence

Cllr R. Collard, Cllr K. Dunk and Cllr A. Goodridge, absent due to prior commitments.

Declarations of Interest

Cllr S.W item 5.4 & Cllr W.W item 4.1

Parishioners Open Session

Parishioners were invited to participate stating to which item on the agenda they wish to comment.

Item 3.1 – Resident – found a document on the A14 Planning site, dated 13.11.17, a correction notice from the secretary of state. Response - The Working group is aware and will be taking this forward.

Item 5.2 - Would have liked to have been informed that this was being discussed.

Item 3.7 – Resident – HGVs are still contravening the weight ban between 11pm-7am.

Item 4.2 – Concern over cost of a Planning Application, and when Parishioners will be approached for their views – Response - The PC advised there would be no charge the comments will be passed to the working group.

Item 3.7 –Resident – Is being woken up every night by HGVs, many vehicles travelling in excess of the speed limit.

2. To approve the minutes of the Parish Council Meeting held on 6th November 2017 and minutes of the extraordinary meeting held on the 30th October 2017.

The minutes of the Parish Council Meeting held on the 6th November were approved as a true record. P.B prop, S.P 2nd, all Cllrs were in favour. The minutes of the extraordinary meeting held on 30th October 2017 were approved as a true record. P.B prop, S.P 2nd, S.W abstained and all other Cllrs were in favour.

3. Matters arising or carried forward from the last meeting for discussion and decision

3.1 (3.2) A14 – updates

The working party will be monitoring Highways traffic using the Village. It was noted that Mick George vehicles using the Village are still adhering to the 20mph voluntary speed limit and the Clerk will thank them again. Cllr P. Balicki and Cllr G. Barradell attended an A14 one year anniversary event.

3.2 Parish Plan – updates for discussion and decision

Summaries were provided by Cllr G. Barradell and A. Goodridge. Cllr G.Barradell's summary focused on 3 key areas that the Parish Council could work on initially – 1) bus scheme, 2) Pavillion, 3) Cycle/Footpaths/ The Plan was last review in 2011, so it was suggested that it is reviewed again in approx 3 years time. Cllr G.B proposed that the PC accept the update to the Parish Plan as put forward by Cllr G.Barradell. Cllr W.W 2nd, all Cllrs were in favour.

3.3 (3.3) Cycle Paths – further information and response from Sustrans

Cllr A.G has contacted Sustrans and received an email response, as Cllr A.G is not present at this meeting this will be discussed further at the next Parish Council meeting. The A14 W.G are also looking at cycle routes in the area that are already partly in place.

3.4 (3.4) Bus survey – Initial feedback following village wide survey

13% of the surveys were completed and returned. St Ives and Cambridge were the most popular destinations and the age group of the most returned surveys came from the over 66yrs. Now that the surveys have been completed the PC will contact St Ives Town Council to advise them that the PC would like to be involved with an informal meeting that will include surrounding Villages.

3.5 (4.2) Paths – further information regarding discount on work if both Zones carried out at the same time

No information received so far, this will come back to the next PC meeting.

3.6 (4.4) HPC email database – update inc data protection following training attended by the Clerk

The Clerk recently attended some training regarding the new data protection act that will come into action in May 2018. This will affect the PC and means that the PC will be required to obtain a more comprehensive agreement from the residents that wish for their details to be kept by the PC in order to keep them updated by the PC.

3.7 (5.2) Feedback from Traffic police regarding the ongoing issue of HGVs during prohibited hours and speeding vehicles and discuss email received from a Parishioner regarding ways to tackle the issue

The Clerk has received a response regarding HGVs travelling through the Village during prohibited hours. The Roads Policing Unit carried out overnight patrols and over a 14 day period they observed 4 HGVs contravening the weight limit restriction. However residents on Potton road are reporting a different experience. The Clerk will respond to the email and ask if a speed & weight monitor could be installed for a period of time to get a more comprehensive report. The Clerk will also invite the Police to the next PC meeting in February.

3.8 (5.1) Further information from CCC regarding the Junction at Graveley Way/Potton Road

CCC have advised that they are unable to offer any further help at this time but suggest that the PC contact the Police, if speeding were reduced then this junction would be safer. Making the junction safer not easier is important and therefore a reduction in speed through the village would be beneficial. The Clerk will make enquiries to find out how much the cost of a speed indicator device would be. The PC acknowledged that Mick George vehicles travel at 20mph and would encourage other Villagers to do the same.

4. Committees, Working Groups and Members items

4.1 (4.1) Green Open Spaces – updates

Tree planting will happen sometime in Jan/Feb 2018. A map of the planned planting will be added to the website. Cllr S.W has concerns regarding the planned width of the new footpaths and whether they will be easily accessible for all including wheelchairs and prams etc. Further discussions maybe needed. The Clerk will feed this back to the W.G.

4.2 Pavilion – further information regarding Planning Application

The Planning Officer had no objections to the pre-planning application. Cllr K.D is completing the Planning Application and the working group hopes to re-apply for funding in January. Cllr S.W will speak with the W.G regarding obtaining feedback from the Village regarding the plans.

4.3 Village Hall Committee -Update

Cllr G.B reported that there is currently an issue with damp at the front of the Hall, a possible solution would be to install a drain with a soak away and there is a possibility that this would be beyond the VH boundary. The PC may have to respond quickly if this is the case.

5. To consider any correspondence/communications received requiring decision or action and any other agenda items

5.1 Discuss email received from a resident in Church Lane regarding parking issues

The Clerk has received an email from a resident of Church Lane regarding the issue of parking in Church Lane and access for emergency vehicles. The email asks whether the Green area could be considered to provide a road giving access to the properties around it and therefore taking cars off Church Lane. The land concerned belongs to HDC and therefore the PC cannot offer anything in way of providing a road but it agreed it would be supportive of an approach to HDC. The Clerk will also contact HDC and advise them again of the issues especially concerns for emergency vehicle access.

5.2 Discuss the relationship between the Parish Council and Hilton Community Website

The PC will approach Andy Bush as Editor of the Hilton Community Website and Digital Archive to organise an informal discussion regarding the Community website and the Parish Council website in order to establish whether a relationship between the two would be possible. The PC would like to request that the Parish Council be given 24 hours' notice of the inclusion of any PC matters that are posted on the Hilton Village Website. This request will also be extended to include emails sent to Hilton residents under the guise of 'The Editor of Hilton Community Website and Digital Archive' which cover PC business. The purpose of this move is to prevent the repetition of what happened in October 2017 when incorrect information was published by both the above which caused Hilton residents such alarm. To be discussed further once meeting has been held.

5.3 Advise of changes to annual audit

Cllr P.B advised of the changes, although there do not seem to be any changes for Hilton.

5.4 Request from Hilton Ball Committee to hold a Ball 27th July 2018 from 7pm-1am at the FW Marquee on the Green

The Parish Council were happy to approve this request, Cllr I.S prop, Cllr S.P 2nd, Cllr S.W abstained and all other Cllrs were in favour.

6. To consider and decide upon matters relating to Finance and Risk Assessment

6.1 Authorise payment of any bills inc clerks salary

6a John Carter (JSC)	S/O November 2017	£660.00s/o
6b Conway Tree Specialists	Tree Work carried out	£690.00chq
6c LCPAS	Data Protection Training – Clerk	£ 30.00chq
6d Clerks Salary	Salary November 2017	£539.07s/o

P.B Prop, W.W 2nd, all Cllrs were in favour.

6.2 Monies received

£1410.36 Fireworks
£ 5.00 UK power networks

7. Councillors' items – information only. No discussion and no decisions can be made.

Cllr S. W made the Council aware of the recent event in the Village which sadly resulted in the loss of life. Cllr G. Barradell recently attended a Planning training course. Flood sites 1,2 & 3, Huntingdon have enough sites on flood category 1 to fulfil their needs. Conservation areas have not been revised for 30 years and no plans to change any, plan will be passed to Cllr K.D. Cllr P.B attended a conference and he will report back at the next PC meeting. It was also noted that the remaining white duck has unfortunately been killed by a Fox

8. Closure of meeting

Meeting closed 21.17pm

Signed **Date.....**