

**MINUTES OF THE HILTON PARISH COUNCIL MEETING HELD ON MONDAY 5th MARCH 2018
7.30PM IN THE VILLAGE HALL, HILTON**

Present: Cllr P. Balicki, Cllr G. Barradell, Cllr K. Dunk, Cllr A. Goodridge, Cllr I. Stott, Cllr S. Walker and Cllr W. Wilson

In Attendance: J Perez (Clerk) & 6 Parishioners

1. To note Apologies for Absence

Cllr R. Collard and Cllr S. Partridge

Declarations of Interest

None

Parishioners Open Session

Parishioners were invited to participate stating to which item on the agenda they wish to comment.

Item 3.1 – A14 updates- sound report for South Cambs, managed to get an amendment regarding predicted sound levels. Has the PC any progress to report? PC comment - As previously advised, the PC will update when there is anything to report.

Item 5.4 – Surprised to read article in Spectrum, was not aware of incorrect information published by the Community Website. Felt the word 'Guise' was defamatory and would like the PC to retract comments. PC comments - The PC advised that this would be discussed further when we reach the item.

Item 4.1 – Will the PC be making footpaths wider and removing the wooden edging? Current colour of the surface is out of keeping with a rural village. PC comment – The PC will address when item discussed.

Item 4.2 – Why hadn't Parishioners been invited to join the working group? Parishioners want to feel proud of the Pavilion and would feel this if they had a hand in it. PC comment - The PC will address concerns when we reach the item.

2. To approve the minutes of the Parish Council Meeting held on 5th February 2018

The minutes of the Parish Council Meeting held on the 5th February 2018 were approved as a true record. P.B prop, I.S 2nd, all Cllrs present at that meeting were in favour.

3. Matters arising or carried forward from the last meeting for discussion and decision

3.1 (3.1) A14 – updates inc:- Traffic through the Village and state of Footpaths

The Clerk has emailed her contact at A14 to ask to arrange a meeting between A14 representatives and PC representatives to discuss the state of the verges and the issue with vehicles ignoring the requests not to use the village for access. She has also been in discussion regarding the state of the footpaths across the fields. Some areas of the footpaths have been addressed but there are still areas that need dealing with. So far there has not been a response, the Clerk will continue to chase.

Residents' parking on the verges is not helping the situation and the PC would like to ask that this stops.

The PC will also speak to A14 regards the possible funding of a speed indicator device (SID) for the village.

3.2 (3.4) Update from Traffic Police regarding monitoring Traffic in the Village & Speed Indicator Device (SID)

The Chairman read aloud the email from the Traffic Police advising that although they agreed to monitor traffic through the Village at the beginning of April, unfortunately they have no capacity at the moment. They have advised that they will arrange to do this when they can. The Clerk will continue to chase. (SID) - see comments above.

3.3 (4.4) Huntingdonshire Local Plan to 2036 – proposed submission – further information regarding other parishes

The Clerk advised that she had contacted other Parishes to gauge their responses. Some Parishes responded and were thankful that the PC had made them aware of amendments to the submission. None expressed an interest in taking this forward together at this time. The

Clerk advised the PC that no date had been set so far for the enquiry. Cllrs K. Dunk and P. Balicki would like to arrange a meeting with HDC planning to discuss further. The Clerk to arrange.

3.4 (3.3) Bus survey – further information- discuss proposed letter from St Ives Town Council

St Ives Town Council has drafted letter to send to CCC regarding the Buses. The letter will be sent on 23rd March. It has been circulated to all that were present at the meeting earlier in the year. Any comments should be made before 23rd March. The PC was happy with the suggested letter and will advise St Ives Town Council that they are in support.

3.5 (3.2) Cycle Paths – further update

Cllr A. Goodridge presented a business case for funding for approval by the PC before taking forward. The proposed route would be along the B1040 where there is already some pathway in place and would only require some small additions to link up to Fenstanton. Cllr I Stott has walked the established footpath running from the B1040 to Fenstanton, however some areas of footpath would need to be upgraded, widened and resurfaced to make it suitable for bicycles. Cllr Goodridge will contact the landowners to ask for their support. The Clerk will contact Highways to establish which side of the road they intend to build the NMU route and ask if it can be the same side as the current footpath.

4. Committees, Working Groups and Members items

4.1 (4.1) Green Open Spaces – updates – inc:- how to tackle cars on the Green and further discussions about Footpaths

Tree planting on the Green has been completed for now.

It was decided to rope off the area in front of the Pavilion, as this is where most damage has been done by cars driving over the Green. Cllr Dunk will organise this.

Footpaths- after further investigation into the self-binding gravel, the cost of the gravel itself and the extra work involved to lay it is proving very costly. The Working Group would like to go back to the idea of laying a solid hardcore base layer with a thin covering of pea gravel for aesthetics. There were more discussions around the width of the Footpaths and many differing opinions. Cllr Dunk advised that as a rural village, much like a historic national park, we are not obliged to conform to the disability act. There is disabled access to amenities in the village from other points. The proposal was to have the footpath from the Church to the Village Hall at 1 metre wide and the rest of the footpaths at 900mm wide. Cllr K. D prop, G.B 2nd , 1 against, all other Cllrs were in favour.

4.2 (4.2) Pavilion – Open village meeting 13th March 2018

The Pavilion working group will be holding an open meeting at 7.00pm on Tuesday 13th March to share the progress so far. This will be an opportunity for Parishioners to have their say regarding the proposed planning application. . The working group is made up of members from the PC and Cricket Club (the discussions have also included a representative from the Town Trust). The Working Group felt that the number of representatives was appropriate for the project. The PC understands that Parishioners may like to be involved in the refurbishment of the Pavilion but due to the nature of the project an experienced contractor will need to be engaged. There may be a possibility once the build is generally complete for Parishioners to be more involved. It was again reiterated that the Pavilion would not be in competition with the Village Hall. The focus for the Pavilion will be for Sports. Costs have been estimated using the Builders Guide 2017. Once planning permission has been granted the Parish Council will be able to get quotations.

4.3 GDPR – further information and request from the Clerk to purchase a lockable filing drawer/cabinet

The Clerk advised all Cllrs that it would be helpful for them to familiarise themselves with the new data protection act that comes into force in May 2018. They will need to be very mindful of any personal information they hold and storing it securely. Cllr Dunk advised that there are details on the PC website about holding email addresses when signing up to the database. As a precautionary measure the Clerk will email the database contact to ensure everyone understands how the PC holds their information. The Clerk has requested a lockable filing

cabinet be purchase for her office, the maximum cost £48.75 + VAT. P.B prop. W.W 2nd, all Cllrs were in favour. The Clerk will establish whether any further equipment will need to be purchased.

5. To consider any correspondence/communications received requiring decision or action and any other agenda items

5.1 Parish Council Meetings April/May – change of date due to bank holidays

As the first Monday of April falls on a BH, the PC will hold their meeting on Tuesday 3rd April. Also the first Monday of May is a BH but due to the elections being held on the 3rd May the PC will need to seek advice as to when the Annual Parish Council Meeting can be held. This will be confirmed at the next PC meeting.

5.2 Parish Council Election – further details

The Parish Council elections will take place on Thursday 3rd May. Notice of Election will go up on Monday, 19 March 2018 and nominations will be open until 4pm on Friday, 6 April 2018.

5.3 Winter Gritting – discuss

The PC will need to discuss Winter Gritting earlier in the year so it is not forgotten. It will aim to discuss at the July meeting. The clerk will contact previous volunteers to see if they are still willing to volunteer. The Clerk will also remind CCC that the roads near the Ford should be gritted.

5.4 Discuss letter from Andy Bush and decide on any action as required

All Councillors had been emailed a draft response to Mr Bush regarding his letter of complaint following the PC report in the March edition of "Spectrum". The Parish Council apologise for the use of the word 'Guise' as no offence was meant by using this term and an apology will be put in Spectrum. With regards to other issues raised in the letter, the PC agreed that the draft letter be approved and sent to Mr Bush. Cllr P.B prop, Cllr G.B 2nd, all Cllrs were in favour.

6. To consider and decide upon matters relating to Finance and Risk Assessment

6.1 Authorise payment of any bills inc clerks salary

6a John Carter (JSC)	S/O February 2018	£660.00s/o
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6b Clerks Salary	Salary February 2018	£539.07s/o
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Cllr P.B prop, Cllr G.B 2nd, all Cllrs were in favour.

6.2 Precept confirmed

The precept has been confirmed at £28,090.00

6.3 Monies received – Parc for goal nets

£80.00 has been received from PARC for payment of the football nets and clips.

7. Councillors' items – information only. No discussion and no decisions can be made.

8. Closure of meeting

Meeting closed 21.38

Signed**Date.....**