

**MINUTES OF THE HILTON PARISH COUNCIL MEETING HELD ON TUESDAY 3RD APRIL 2018
7.30PM IN THE VILLAGE HALL, HILTON**

Present: Cllr P. Balicki, Cllr G.Barradell, Cllr R. Collard, Cllr K.Dunk, Cllr S. Partridge, Cllr I. Stott, Cllr S. Walker and Cllr W. Wilson

In Attendance: J Perez (Clerk) & 6 Parishioners

1. To note Apologies for Absence

Cllr A.Goodridge

Declarations of Interest

None

Parishioners Open Session

Parishioners were invited to participate stating to which item on the agenda they wish to comment.

Item 4.2 – Parishioner has some question regarding the Pavilion but is happy to wait until the item is discussed, as these questions may be covered. – The PC is happy to allow questions following the update on this item.

Item 4.1 – Should this say Highways England – The PC confirmed that it should.

2. To approve the minutes of the Parish Council Meeting held on 5th March 2018

The minutes of the Parish Council Meeting held on the 5th March 2018 were approved as a true record. P.B prop, G.B 2nd, all Cllrs present at that meeting were in favour.

3. Matters arising or carried forward from the last meeting for discussion and decision

3.1 (3.1) A14 – updates inc:- Vehicles using the village and other issues – request for meeting with Highways, awaiting date. Correction to A14 consent order – information.

The Clerk has requested a meeting with Highways England and is awaiting a date. In the meantime the Clerk will continue to report all A14 construction vehicles that are still using the Village. Cllr S.P expressed disappointment that Highways England seemed to be keeping a parishioner updated but not the Parish Clerk.

A14 DCO – South Cambs had an amendment as there was no baseline data for South Cambs. Hilton has baseline data and therefore no amendment necessary.

3.2 (3.5) Cycle Paths – further information.

Cllr A.G has made some useful progress. She has made contact with Mr Mutty who is the MD of MPM Properties Ltd that own Lakes Business Park. As they are currently planning out the site he seemed keen to help with possible cycle paths. Cllrs Goodridge, Stott and Collard will continue to investigate possibilities and come back to the next meeting with more information.

4. Committees, Working Groups and Members items

4.1 (4.1) Green Open Spaces – updates

Paths – an updated specification has now gone out to contractors for quotation. Cllr S.W asked if the Path across the Green where the FW Marquee is sited could be slightly higher to alleviate the issue of filling during FW. This would be problematic because if the pea shingle was higher it would easily migrate onto the grass.

Maze – has been cut and is looking great. It will remain closed for a short while longer due to the recent bad weather. The Green by the Pavilion will also remain roped off, due to the ground being very wet.

Culverts were cleared at the weekend, thanks to those that cleared them. Cllr Barradell removed some angle Iron from ground near the Maze. The last of the planned Tree cutting was carried out at the weekend.

4.2 (4.2) Pavillion – update following village open meeting

5 Parishioners attended the meeting. Proposed plans were on display and parishioners showed an interest in various sports clubs being able to make use of the revamped Pavilion. The next step is to submit a full planning application before going out for tender. A Parishioner asked if a conservation officer had seen the plans. The PC explained that a conservation

officer had seen the plans and a pre-application had been well received. The Parishioner asked for the cost – The PC advised that approximate cost would be £78,000, this figure was estimated using the “2016 Builders’ Handbook”. The Parishioner asked if the PC will feed back to the Village. The PC explained that at this point there is nothing further to report.

5. To consider any correspondence/communications received requiring decision or action and any other agenda items

5.1 Parish Council Meeting 8th May – Annual Parish Council meeting - change of date due to bank holiday & discuss date for Annual Parish Meeting

The Clerk has confirmed that the Annual Parish council meeting can be held on Tuesday 8th May and it was decided the Annual Parish Meeting would be held on Tuesday 22nd May. The Clerk will invite speakers to attend the APM.

5.2 PC representative for the Town Trust – May 2018

The PC will advertise the position of a parish representative for the Town Trust. The PC has two reps and one of the positions is due for renewal. The position is a 4 year term and will be advertised in spectrum, the PC website and noticeboards with a closing date before the next PC meeting.

5.3 Discuss whether the PC would like Mr Makeham to continue cutting the Green

The Parish Council would like Mr Makeham to continue to cut the Green at the cost of £45.00 per cut. G.B prop, K.D 2nd, all Cllrs were in favour.

5.4 Request from Feast Week to erect the Marquee on the Green – from approx. 23.07.18 – 31.07.18

The Clerk has made an error with the dates and the Marquee will be erected from approximately 23.07.18 – 07.08.18. P.B prop, R.C 2nd, all Cllrs were in favour. The Chair reminded the PC that if anyone other than FW were to use the Marquee during this time, approval from the PC would be required.

5.5 Clerks appraisal and request for pay increase to £13.48 ph.

The PC meeting was closed at 20.19 in order for the PC to discuss the Clerk’s recent appraisal and request for a pay increase in private. The meeting was re-opened at 20.25. It was agreed that the Clerk’s pay be increased to £13.48 per hour. P.B prop, W.W 2nd, all Cllrs were in favour. The PC expressed their thanks to the Clerk for all her hard work.

6. To consider and decide upon matters relating to Finance and Risk Assessment

6.1 Authorise payment of any bills inc clerks salary

6a John Carter (JSC)	S/O March 2018	£660.00s/o
6b John Carter	Reimbursement for payment made to Mike Richards	£ 20.00chq
6c DHM Maintenance	Tree Pruning – The Green & Church End	£ 60.00chq
6d B.Ashby	Handyman duties Jan/Feb/Mar 18	£103.95chq
6e Clerk’s Salary	Salary March 2018	£539.07s/o
	Filing cabinet & Plastic Wallets	£ 50.38chq

Cllr P.B prop, Cllr S.P 2nd, all Cllrs were in favour.

7. Councillors’ items – information only. No discussion and no decisions can be made.

Cllr G.B – has the solution to clean the Grafitti from the Pavilion been purchased?

The Clerk- has been advised that Traffic Monitors will be put in place after the Easter break.

8. Closure of meeting

Meeting closed 20.28

Signed **Date.....**