

MINUTES OF THE HILTON PARISH COUNCIL MEETING HELD ON MONDAY 5th NOVEMBER 2018 7.30PM IN THE VILLAGE HALL, HILTON

Present: Cllr P. Balicki – (arrived at 20.30), Cllr G.Barradell (Chair), Cllr L. Chorlton, Cllr K. Dunk, Cllr A. Goodridge, Cllr I. Stott and Cllr S.Walker

In Attendance: The Clerk (Jo Perez) and 7 Parishioners. Representatives from A14 Highways England - Mike Evans, Jan Challis (Engagement & Communications Manager) & John Birchall (Communications & Stakeholder Manager).

1. To receive any apologies for absence and declarations of interest

Apologies received from Cllr R.Collard and Cllr S.Partridge due to personal commitments. Apologies were proposed for approval, Cllr S.W prop, Cllr A.G 2nd, all Cllrs were in favour. County Cllr I. Bates
No declarations of interest.

Presentation given by Mike Evans – (representative A14 Highways England) regarding the proposed change of status to the A14 to Motorway

Highways England always planned and stated that the new A14 would be Expressway ready. When this went to Ministers they suggested that this be defined as a Motorway not an Expressway.

The section of road being considered is in between Girton and Brampton and also A1 between Brampton and Alconbury. The proposal is to apply Motorway regulations. This will mean that the road cannot be used by agricultural vehicles or motor cycles under 50cc. The colour of the road signs will change to blue, and mandatory variable speed limits can be applied. It has smart road technology and no hard shoulders. The benefits will be - improved safety, shorter journey times and more consistent journeys. They have considered how to handle non-motorised traffic and feel there are other options available.

There is now a process to go through, a planning application has to be made to the planning inspectorate, and this is planned for early 2019. This will be followed by 28 day consultation period, during this time is the opportunity for the Parish Council to write if any comments are to be made. The Planning inspectorate will then consider the views and make a decision. Their decision will go to the secretary of state, who will make a decision by summer 2019 and the road is still planned to open Dec 2020 with or without Motorway status.

Open session for Parishioners to ask any questions

Q -Does the current road layout include refuge areas or will they need to be added?

A -The scheme already included emergency refuge areas at the appropriate standard for smart motorways.

Q - Any change to the gantries?

A – No gantries were always included in the scheme.

Q – Will the 3 lanes of traffic at Brampton go into 2 lanes?

A – No, at Brampton the 3 lanes of the A14 – 1 lane joins the A1, and then the 2 lanes merge into 2 lanes at Ellington.

Q – Does this affect the road noise, is an extra consideration given to Hilton? Will we be able to re-visit the road bund/surface?

A – If there is a significant change in the noise when the road is complete, then it will be reconsidered. However it is unlikely that there will be any change in what was originally calculated. The road status will not change the calculations already made.

Q – Physically on the road, is the only change the colour of the signage? Will the gantries be used more often?

A – Just a change of colour of signs. If there are issues on the road the gantries will be used.

Q – What happens between now and the submission in 2019?

A – A submission needs to be made. Notices will go in the newspapers once submission has been made. It is important to make any comments directly to the Planning Inspectorate.

Q – Will this new submission allow a re-opening of the original submission, as air pollution will change from original calculations which I believe was out of date then?

A - No, only changes to original submission will be looked at.

Q – Will there still average speed cameras? Will these be connected to enforcement cameras?

A - Yes and yes as this will be a smart motorway.

Q - Why is it not just called the M14?

A - Because it is still part of a much longer route which will still remain as the A14

Q- Why didn't Highways England apply for this in the beginning?

A – We didn't get ministerial instruction that it should open as a motorway, but we were designing to an Expressway standard.

Closed 20.09

Parishioners Open Session

Parishioners were invited to participate stating to which item on the agenda they wish to comment.

Item 3.5 – Speedwatch – update from Parishioner involved with this – Volunteer Constable has offered to help as part of his project of being a probationary PC. He has been issuing tickets to HGVs coming through during prohibited hours and reports a reduction in HGVs. He has also organised speed vans in the village. Following reports from parishioners monitoring night time traffic and their observations, he has written to hauliers and bus companies whose vehicles were coming through at night.

A Parishioner has noticed more HGVs using High Street. This may be due to poor road signage from A14 Highways when there are road closures. Perhaps the Parish Council can remind Highways to make sure these are accurate,

Closed 20.16

2. To approve the minutes of the Parish Council Meeting held on 1st October 2018 and the Finance and G.P Meeting held on 24th September 2018

The minutes of the Parish Council Meeting held on 1st October 2018 were approved as a true record once amendments made to item 3.2 & 5.1, Prop Cllr G.B, 2nd Cllr L.C, all Cllrs present were in favour. The minutes of the Finance and G.P meeting held on the 24th September were approved as a true record, Prop Cllr P.B, 2nd P.B, all Cllrs present approved.

3. Matters arising or carried forward from the last meeting for discussion and decision

3.1 A14 – possible upgrade to Motorway status – Representatives from A14 Highways England will be in attendance to discuss

See details above.

3.2 (5.1) Further update on Reeves ditch water level & discuss what (if any) action is required

Since our last meeting there has been a further delivery of water and we have had some rainfall. The level in the ditch currently is approximately the same as it was after the deliveries of water last month. The two parishioners who have been involved attended the Green open spaces meeting to offer their expertise. Cllr I. Stott will also be meeting with them again tomorrow. Currently it is difficult to determine whether the issue with the Pond this year has been down to a long, dry, hot summer or activities of the A14. The PC will continue to monitor the situation. Actions that came from the working group meeting were to look at repairing the southern bank where it has collapsed. They will look into how this can be done and get some costs and also look at dredging the pond.

- 3.3 (3.1) Play park – further quotations for replacement of surface and funding information**
Thanks were given to the group of Councillors and Volunteers that cleaned the park on the 9th October, unfortunately despite their hard work the park has had to be closed as it is still very slippery.

Following on from the quotation from Wicksteed to carry out repairs to the surface of the park, Cllrs Chorlton, Goodridge and Partridge have been speaking to other companies to get some comparison quotations. So far they have received quotations ranging from £8,000 to resurface over the current surface and up to £17,000 to replace the surface altogether. They have also received a quote for new surface and some minor repairs of £19,000.

They have looked at a number of funding options, they have found a few that do not require match funding although they would require a contribution of approx 10%. There also seems to be a minimum amount of funding that can be applied for, so it may be better to look at a bigger project than just replacing the floor. The WG have been provided with some re-design ideas from some of the companies they have spoken to, these were shared with the PC and parishioners present. The WG would like to arrange an open meeting to give parishioners the opportunity to come and look at the ideas and discuss what they would like to see at the park. A meeting will be organised for Sunday 18th November and a leaflet drop will be organised. Hilton Toddler Group have expressed an interest in helping with contributing and fund raising. The existing equipment could be sold or keep some that is still viable. Further information will be available at the next meeting. The PC agreed that the VH can be hired for a village meeting for an hour, S.W prop, K.D 2nd, all Cllrs were in favour. The Clerk will print leaflets.

- 3.4 (3.3) Fireworks – feedback from the event**
A successful event. Approximately £1800.00 was taken at the gate. This is a substantial increase on previous years. Cllr G. Barradell will stand down as the main coordinator next year, so a new PC coordinator will need to be found. The Clerk will send thanks to the Firework committee and the Feast Week committee.

- 3.5 (3.2) Speedwatch – volunteers update**
The Clerk has been in contact with the Police. They are running a training session for Speed watch volunteers on the 10th November at Cambourne station. It was agreed that the Clerk will email the PC database to see if any further volunteers can be recruited for Speed watch and if they are able to attend the training session. Details will also be put on the PC website and Spectrum. Cllr L.Chorlton is the liaison between H.A.T and the P.C.

4. Committee, Working Groups and Members items.

- 4.1 (4.1) A14 Funding update – Application successful, working group to complete conditions to be approved and signed for submission**

The P.C has just heard that its application has been successful. The PC now has to complete the submission form, Cllr A.Goodridge has already completed some of the form and it just needs finishing off, signing and submitting. Cllr A.Goodridge and the Clerk will liaise to complete.

- 4.2 (4.2) Update on Easement at Pecks Coppice – further information**

Cllr G. Barradell read out the notes:- Valuation £37,500 has been passed to the applicant, who asked to see a copy of the report which the PC is under no obligation to share. However the PC was happy to share with names removed for GDPR and on the request of the valuer. The applicant has been given a further 14 days to remove the existing hardcore following the report being shared.

- 4.3 (4.3) Green Open Spaces – updates including Paths, Trees & CCC replanting Tree Policy**

The w.g met on the 17th October. Tree work – 2nd quotation is pending and hopefully will have that for the next meeting. Some tree work was carried out by volunteers on the 27th October, thanks were given to them. Approximately £700 worth of work was completed by this group. Ivy cutting will need doing.

The maintenance contract is due for renewal in April 2019, this will be reviewed in the New Year.

Paths:- work has been delayed. Due to the bad winter weather it has been proposed that work be postponed until April 2019 Cllr K.D prop, Cllr P.B 2nd, all Cllrs were in favour. 5 oaks have been given to the PC to plant.

CCC removed a tree in Graveley Way and their tree policy stipulates that a new tree should be planted somewhere to replace this. The PC has a number of ideas/options of where this could be planted. The Clerk will enquire with CCC whether they plant or if the PC is provided with a tree to plant itself, also what size of tree to expect. Cllr I. Stott suggested that silver birches are planted.

4.4 (4.4) Community Bus Services – survey period finished, feedback so far

1300 responses received over the Parishes involved. The data will now need to be collated and analysed.

4.5 (4.7) Planning Policy – consider amended Planning Policy document with a view to adopt

Cllr G.Barradell has revised the Policy to make it clearer. It was prop by Cllr G.B that the policy be adopted, Cllr K.D 2nd, 1 Cllr abstained all others (6) were in favour

5. To consider any correspondence/communications received requiring decision or action and any other agenda items

5.1 Street Light Maintenance contract – due for renewal, discuss quotation

The Clerk has received a copy of the new maintenance contract, there is a small increase from £550.73 VAT per year to £565.33 +VAT per year, and this includes a 5% discount if we agreed to a 3 year contract. The clerk has asked for comparative quotation from another supplier but has not yet received anything. The Clerk will chase and bring to the next meeting.

5.2 Request from Feast Week to hold FW on the Green from Sunday 28th July 2019 for 1 week

The Clerk has received a request to hold Feast week on the above dates. Some members of the Parish Council believe the dates are incorrect. The Clerk will confirm dates with FW and bring back to the next meeting. She will also make FW aware that public liability insurance and risk assessments must be carried out for all activities that will be taking place and copies sent to the Clerk.

5.3 Software for new laptop - update

The Clerk has confirmed that the current Microsoft office software can be transferred to a new laptop and has the key.

6. To consider and decide upon matters relating to Finance and Risk Assessment

6.1 Authorise payment of any bills inc clerks salary

6a John Carter (JSC)	S/O October 2018	£660.00s/o
	Cutting Cricket Pitch Area 16.10.18	£40.00chq
6b B. Ashby	Handyman Duties Sept/Oct 2018	£ 72.45ch
6c Ecotricity	Energy Supply 25.08.18 – 24.09.18	£ 8.54 DD
6d Royal British Legion	Poppy Donation	£ 60.00chq
6e Clerks Salary	Salary October 2018	£ 584.13s/o
	Extra hours – Training (see timesheet)	£ 53.92
	Expenses - Postage	£ 1.34
	Total	£55.26chq

Cllr G.B prop, Cllr P.B 2nd, all Cllrs were in favour.

6.2 (6.2) Precept 2019/20- Discuss and consider proposal from the Finance committee of an additional 1.9% £530.00 – total £28,620

At the last meeting the Finance and G.P committee put forward a proposed amount with a small increase. As there have been no further comments made Cllr G.B prop, Cllr I.S 2nd, all Cllrs were in favour. The Clerk will submit this to HDC.

7. **Councillors items – information only. No discussion and no decisions can be made**
Cllr L.C asked if the PC has considered any social media, feels it may be useful.
Cllr L.C asked if the PC could look at more funding
Cllr L.C asked if details on how a PC meeting is conducted could be shared with Parishioners.
Cllr S.W asked if supporting documents can be shared with Parishioners, so they are more informed about what is being discussed.
Cllr I.S is meeting with Julia Massey regarding the water voles and ponds in the village.
Cllr G.B reminded everyone that the Beacon will be lit on Sunday and will need a volunteer to help.
- 8 **Closure of Meeting.**
21.47

Signed**Date.....**.....

DRAFT