

**MINUTES OF THE HILTON PARISH COUNCIL MEETING HELD ON MONDAY 3<sup>RD</sup> DECEMBER 2018 7.30PM IN THE VILLAGE HALL, HILTON**

**Present:** Cllr P. Balicki (Chair), Cllr G.Barradell, Cllr L. Chorlton, Cllr R Collard, Cllr K. Dunk, Cllr A. Goodridge, Cllr S. Partridge, Cllr I. Stott and Cllr S.Walker

**In Attendance:** Jo Perez (Clerk), 5 Parishioners

**1. To receive any apologies for absence and declarations of interest**

No apologies.

No declarations of interest.

**Parishioners Open Session**

**Parishioners were invited to participate stating to which item on the agenda they wish to comment.**

4.3 Parishioner asked if the banks on all ditches need to be cut to 10”?

4.2 Parishioner/Homeowner – would like a valuation for a shared/split driveway.

Closed 19.36

**2. To approve the minutes of the Parish Council Meeting held on 5<sup>th</sup> November 2018**

The minutes of the Parish Council Meeting held on 5<sup>th</sup> November 2018 were approved as a true record. Prop Cllr G.B, 2<sup>nd</sup> Cllr A.G, all Cllrs present were in favour.

**3. Matters arising or carried forward from the last meeting for discussion and decision**

**3.1 (3.3) Play Park – feedback following open meeting, discuss ideas and options available to raise PC contribution towards funding, approx 10% of final cost - £6,190.00 maximum and decision to be able to apply for funding in December 2018**

There was a good turn out to the village meeting and lots of ideas put forward. Most families attending would like to see a complete refurbishment of the park, with new equipment and surfacing. Costs vary from approx £15,000 for basic work to £56,000 to replace everything. They would also like to see the area opened up and a grassed area with seating for adults. To apply for funding the PC have to show that they are able to contribute 10-11% of the total cost of funding applied for. The PC explained that it would be difficult to find the £6,190.00 that is being asked for. The working group has had offers from various groups and Parishioners to help with raising the funds needed for the 10-11% contribution. However in order to progress the funding application the PC agreed to underwrite the sum of £6,190 to allow funding applications to be processed for renewal of the existing play park. This is subject to a second vote before any money is released, as this will be subject to donations, funding and consensus of the village. P.B prop, S.W 2<sup>nd</sup>, all Cllrs were in favour.

In the meantime to try to re-open the park it was agreed further cleaning would be arranged. Thanks to be put on the PC website and in Spectrum to all that took time to attend or message

The Chair took this opportunity to advise the PC that the Clerk has resigned and will leave at the end of December.

**3.2 (3.4) Fireworks – discuss and decide on new co-ordinator for the event**

Cllr G.Barradell explained what this entailed – risk assessment for the event, organising of people, informing the emergency services are just some of the tasks involve. Cllr S. Walker and R. Collard agreed they would work together on this for 2019.

**3.3 (3.5) Speedwatch – update on volunteers trained on 10<sup>th</sup> November and next step**

3 volunteers attended the training organised by the Police. Cllr L.Chorlton has advised the Police of the locations in the Village to carry out Speed watch, the Police will organise risk assessments for these locations. Cllr L.Chorlton will liaise with the Police to get sessions organised.

**4. Committee, Working Groups and Members items.**  
**4.1 4.1 (4.1) A14 Community Fund – payment granted to carry out feasibility study for NMU between Hilton & Fenstanton £9,500**

The funding has been approved and payment being made. Cllr A.Goodridge is liaising with CCC to oversee the feasibility study.

**4.2 (4.2) Update on Easement at Pecks Coppice – further information & Amendment to Easement working group**

Valuation report has been passed to the applicant. The applicant would like to know a figure for shared access using the current access. The Chair advised that there may be a charge for shared access. The applicant would like the valuation report to be amended to show that access is over common land rather than Village Green. The Chair has advised the applicant that there would be no difference to the valuation. The Clerk will ask the Valuer to amend the report accordingly. It was suggested that the Easement Group meet with the applicant. There was some concern over the cost of the PC solicitor, Cllr K.Dunk advised that the PC have no choice in procuring the services of a Solicitor as this needs to be dealt with correctly by someone with the expert knowledge. The Clerk will ask the Valuer to amend the report and for the cost of a shared access before going back to the applicant. Cllr K.Dunk has stepped off of the easement working group. Cllr K. Dunk will share information from the course he attended with the Easement WG.

**4.3 (4.3) Green Open Spaces – updates inc Tree survey quotations & CCC replanting Tree Policy further information**

2 quotes have been received and are higher than expected, the WG will meet again to see if they can reduce costs and bring to the next meeting. Some voluntary work has been carried out.

Ditch clearing will be carried out on the 8<sup>th</sup> January, WG will liaise with JSC services as most ditches should be cut to approximately 10".

The maintenance contract is being reviewed in time for April renewal.

The area in front of the Pavilion will be roped off again shortly. The Maze will remain roped off. In line with their tree replanting policy, CCC has advised that there will be a choice of 4 varieties of trees, which have yet to be decided. However if the PC wish to plant a different variety there may be some extra cost. CCC will advise once the varieties are chosen.

**4.4 Update from H.A.T from Cllr L. Chorlton – including discuss financial support from the PC for Roadwatch**

Cllr L.Chorlton has been liaising with Hilton Action on Traffic. She informed the PC that some night time monitoring of traffic had been carried out and resulted in some tickets being issued. Mick George data logger has been used in the Village again and recorded traffic violations. The data is being passed to Superintendent James Sutherland who has advised that tickets will be issued from the information passed to him. H.A.T has completed an application for LHI funding for a Speed indicator device (SID), the application is being presented to CCC on 10<sup>th</sup> December, by A.Bush. They should hear whether they have been successful in January. Community Road Watch are active in the Village, they operate in a number of surrounding Villages. They send letters to offenders. Cllr L.Chorlton asked if a small donation could be made to Road Watch. It was proposed that a donation of £50.00 for 6 months be made and reviewed again in 6 months. Cllr P.B prop, Cllr L.C 2<sup>nd</sup>, all Cllrs were in favour.

**5. To consider any correspondence/communications received requiring decision or action and any other agenda items**

**5.1 (5.1) Street Light Maintenance – contract due for renewal, despite requests to other provider, so far only one quotation received**

The Clerk has two quotations, although one provider said they could only provide maintenance until the end life of current bulbs, or replaces all lighting with LEDs, however they then retracted the end of life offer. So only able to quote on replacement of all bulbs, approx £12,000.

The PC's Current supplier is able to offer us maintenance on the current bulbs. The Clerk has also asked the current supplier for cost to replace the current bulbs with LED and the maintenance on those. However she has not yet heard back. After much discussion it was

decided to continue with the current supplier on a 3 year contract and investigate changing to LED's in the future. Cllr P.B prop, Cllr S.W 2<sup>nd</sup>, 7 Cllrs were in favour, 1 abstained, 1 against.

**5.2 (5.2) Request from Feast Week to hold FW on the Green from and marquee to be erected 22.7.19 – 9.08.19, the Clerk has advised that public liability insurance must be in place and risk assessments made for each event**

Cllr P.B prop that FW be allowed to hold the event on the basis that they have public liability insurance in place and risk assessments are carried out for each event, Cllr L.C 2<sup>nd</sup>, all Cllrs were in favour.

**5.3 Discuss and decide whether a Facebook page should be set up for the Parish Council**

It was agreed that the media working group meet in the New Year to discuss this further and Cllr L.Chorlton be invited. The clerk will ask Fenstanton for advice.

**5.4 Discuss and decide whether supporting documents can be made available to Parishioners**

It was decided to review this when a new clerk is in place.

**6. To consider and decide upon matters relating to Finance and Risk Assessment**

**6.1 Authorise payment of any bills inc clerks salary**

6a John Carter (JSC )	S/O November 2018	£660.00s/o
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6b Ecotricity	Energy Supply 25.09.18 – 24.10.18	£ 8.37 DD
6c Wendy Oldfield	Diffusion Tubes & analysis 04.09.18-03.10.18	£ 21.60chq
6d Clerks Salary	Salary November 2018	£ 584.13s/o
	Salary December 2018	£ 584.13s/o
	Work from home allowance	£ 100.00chq
	Travel 2 X Pidley return, 1 X Somersham return	£ 28.80chq
	Expenses - telephone calls Feb 18 –Oct18	£ 57.35chq
	Postage	£ 1.30chq
	<b>Total</b>	<b>£187.45chq</b>
	Toner & Paper (PAID)	£ 97.18Chq

Cllr P.B prop, Cllr R.C 2<sup>nd</sup>, all Cllrs were in favour.

**6.2 Monies recieved**

Fireworks £1,817.88

**7. Councillors items – information only. No discussion and no decisions can be made**

Cllr A.G – Bus Surveys – awaiting analysis.

Cllr P.B – Advertisement for a new Clerk will be put on notice boards and in Spectrum once organised.

**8 Closure of Meeting.**

21.56

**Signed .....** **Date.....**