

**MINUTES OF THE HILTON PARISH COUNCIL MEETING HELD ON MONDAY 4 February 2019  
7.30PM IN THE VILLAGE HALL, HILTON**

**Present:** Cllr P. Balicki (Chair), Cllr L. Chorlton, Cllr R Collard, Cllr A. Goodridge, Cllr S. Partridge, Cllr I. Stott

**In Attendance:** County Cllr I Bates and 7 Parishioners

1. **To receive any apologies for absence and declarations of interest**  
Apologies from Cllr G Barradell, Cllr K Dunk and Cllr S Walker, all away.  
No declarations of interest.

**Parishioners Open Session**

**Parishioners were invited to participate stating to which item on the agenda they wish to comment.**

3.4 Comment from 2 Parishioners regarding the clerk's contract and money recently spent on training course.

County Cllr I Bates advised the meeting that the County Council were meeting this week to hopefully agree the County Council's budget for the coming financial year. The proposed budget would be a balanced budget and would be likely to include an overall increase in Council tax of 4.9%.

2. **To approve the minutes of the Parish Council Meeting held on 5<sup>th</sup> November 2018**  
The minutes of the Parish Council Meeting held on 3<sup>rd</sup> December 2018 were approved as a true record. Prop Cllr P.B, 2<sup>nd</sup> Cllr R.C. 5 Cllrs in favour, 1Cllr abstained.
3. **Matters arising or carried forward from the last meeting for discussion and decision**
- 3.1 **(3.1) Play Park – feedback on grant application**  
Applications for grants submitted, next stage in one application likely to be submission of full application on 18 February 2019. Town Trust have agreed a donation of £2,500 toward overall costs. Baby and Toddler group looking raising £1,000. Cllrs Chorlton and Partridge working on a Disability Audit for the project.
- 3.2 **(5.3) Update regarding possible Facebook page for the Parish Council**  
General consensus among Cllr's is that this is something to be investigated further and brought back to future meeting, suggested that this was in April after Clerk Vacancy filled. Information to be provided on how this can be administered.
- 3.3 **(5.4) Discuss further supporting documents for Parish Council Meetings**  
It was suggested that a working group could be set up to consider this matter further after the new clerk is appointed and has had an opportunity to settle into the role. Not taken forward as a working group at this time. A Parishioner suggested that that a Parishioner could be included in that group. It was suggested this could be discussed by email among councilors, a proposal not endorsed by the Chair. Cllr SP asks that review of standing orders be on agenda for discussion.
- 3.4 **Clerk to the Parish Council – discuss vacancy, situation regarding course paid for previous clerk**  
Some of the fees paid for the course will be refunded. Suggestions made for a clause in new clerks contract to repay fees paid if leaves position within 12 months of completion. Interviews for new clerk to be held on 13 February 2019. Starting salary to be decided. CV's to be shared with councilors as requested. Chair pointed out that 2 months Clerk salary had will have been saved offsetting the cost of the course.
- 3.5 **A14 – notification that Highways England have announced an application to convert new route to a motorway, representations can be made until 28 February 2019**

It was agreed that the Parish Council will submit a letter to the Planning Inspectorate highlighting previous requests for improved mitigation, query on where gantries would be positioned and the effect this would have on local learner drivers.

**3.6 A14 – NMU – January 2019 newsletter makes comment on a route between Hilton and Graveley**

Cllrs were unaware of this proposal. |Response from Highways England does not provide any further information. County Cllr Ian Bates advised he would make enquiries and advise the PC.

**4. Committee, Working Groups and Members items.**

**4.1 4.1 (4.2) Update on Easement at Pecks Coppice**

No response regarding applicants queries regarding change in wording of valuation or to figure for valuation for shared access rather than separate access to new plot. This has been and will be chased again. Applicant commented that he wanted to have this sorted as soon as possible. Cllrs advised they would not be keen to pay the valuation fee, which is due, ahead of refund by the applicant. Undertaking was made via the applicant's solicitor that this would be paid. Cllrs would like to see the alterations made before payment. This was removed from items to be paid.

**4.2 (4.3) Green Open Spaces – updates inc Tree survey quotations**

Cllr Stott proposed that a total spend of £3,155 be approved for tree work, seconded by Cllr A.G., all in favour. Comment that some £700 of the total costs of ££3,800 had been undertaken by volunteers saving the Parish Council this cost. It was requested that information regarding the tree work could be shared. A redacted version of the works will be made available. Question raised about what is covered around the playpark in the maintenance contract, this will be clarified. Council advised current maintenance contractor plans to fully retire in 2 years and it will be proposed at the March meeting that the existing contract be extended by 2 years.

The Green Open Spaces group is also working on a plan to address the southern bank of Reeves Ditch. This may include building up this bank and back filling with silt from the ditch allowing a footpath along that side of the ditch. Costing being obtained and applications for grants will be considered for presentation to the full council in due course.

**5. To consider any correspondence/communications received requiring decision or action and any other agenda items**

**5.1 Pavilion – update, planning permission granted**

Council advised planning permission has been granted. Pavilion Group will need to update Council as costings formalised and project taken forward.

**6. To consider and decide upon matters relating to Finance and Risk Assessment**

**6.1 Authorise payment of any bills inc clerks salary**

6a	John Carter (JSC)	S/O Jan 2019	£ 660.00 s/o
6b	Ecotricity	Energy Supply 25.11.18 – 24.12.18	£ 8.37 DD
6c	Wendy Oldfield	4 x Diffusion Tubes & Analysis 8.10.18 – 4.12.18	£ 43.20 chq
6d	B Ashby (handyman)	9.11.18 – 17.1.19	£ 97.65 chq
6e	K & M Lighting	Street Light Maintenance 1.1.19 – 31.3.19	£ 169.60 chq
6f	Community Road Watch	Donation agreed at meeting 3.12.18	£ 50.00 chq
6h	K Dunk	Website hosting £85.00 Domain name £15.00	
			£ 100.00 chq

Cllr P.B prop, Cllr S.P 2<sup>nd</sup>, all Cllrs were in favour.

**6.2 Monies received**

None

7. **Councillors items – information only. No discussion and no decisions can be made**

Cllr A.G – Scotts Close resident has raised issue of double decker buses passing each other on Scotts Close.

Has 4 winter packs issued by Cambs CC left

Had a timetable reminder for Mobile Library

Bus survey data has been received, Ann is analysing this.

NMU funding. As advised at last meeting £9,500 awarded for feasibility study on route between Hilton and Fenstanton or St Ives. There will be further information in due course.

Cllr I.S There will be an update regarding benches at the next meeting.

Cllr S.P Concerns regarding water tanker parked in Church Lane at night.

Cllr L.C Asked if all receive emails from Cambs CC

Speed Watch – there are a number of volunteers trained and new equipment issued and first round of observations to be completed shortly. Laura is looking for another councillor to take on the coordination and organisation of this.

8 **Closure of Meeting.**

21.10

**Signed** ..... **Date** .....

DRAFT